



# Administration of Justice & Public Safety Career and Academic Pathways (CAPs) Program Map: Skills Certificate for Correctional Studies

Total number of units: 15 units

Top Code/Academic Plan:

Updated on March 15, 2022

Semester 1	Course Code	Course	Units	Notes	Notes for Part-time students
Program Course	ADM JUS 001	<b>Introduction to Administration of Justice</b>	3	ADM JUS 001 introduces students to the fundamentals of the justice system, which include police, courts, and corrections. The course fulfills a portion of the AA degree and GE Area B2.	The course does not require any prerequisites and is offered in person and online every semester, but not on weekends.
Program Course	ADM JUS 014	<b>Report Writing for Peace Officers</b>	3	ADM JUS 014 introduces students to writing for a career in law enforcement. The course fulfills a portion of the AA degree.	The course does not require any prerequisites and is only in person. The course is offered during the fall and spring semester, but not on weekends.
Program Course	ADM JUS 075	<b>Introduction to Corrections</b>	3	ADM JUS 075 introduces students to history and evolution of corrections and incarceration. The course fulfills a portion of the AA AJ degree and is useful for students wishing to gain employment addiction studies, deputy sheriff, and correctional officer.	The course does not require any prerequisites and is offered in person and online every semester, but not on weekends.

**Total Units 9**

Semester 2	Course Code	Course	Units	Notes	Notes for Part-time students
Program Course	SOC 003	<b>Crime and Delinquency</b>	3	SOC 003 examines patterns of crime, delinquency and criminality, theories of causation. Emphasis is placed upon programs regarding prevention, correction, and rehabilitation within justice systems.	The course does not require any prerequisites and is offered during the fall and spring semester, but not on weekends.
Program Course	ADM JUS 475	<b>Contemporary Issues in Corrections</b>	3	ADM JUS 475 examines and analyzes the growing problems within the correctional environment including the warehousing of inmates, managing the prison population, restorative justice, correctional reorganization, inmate issues, the death penalty, and the juvenile correctional process.	The course does require AJ 075 as a prerequisite and is offered during the fall and spring semester, but not on weekends.

**Total Units 6**

## Degree Path and Requirements

Upon completion of this certificate and with additional studies, a student will progress toward graduating with an AA degree. This map is a suggested term-by-term sequence of courses to complete the program in a recommended time frame. This is an efficient and recommended plan, but actual plans may vary by individual student need. This map cannot replace a meeting with [counselors](#).

## Department Advising Notes

Students should seek counseling advice and from the AJ Department.

## Program Description

Any student wishing a career in helping people within corrections and probation will gain valuable information by completing this course.

## Career and Transfer Opportunities

Completion of this certificate places a student in a competitive position within the correctional and probation fields. Visit the [Transfer Center](#) for transfer information, which varies based on transfer college. Make an appointment with a [counselor](#). Students can visit [Career and Job Services](#) for career counseling and further exploration.

## Youtube Videos

This [video](#) illustrates ethics within a career in corrections.

## Program Map

A suggested sequence of classes to complete a degree, certificate, or program of study. Students should consult an academic counselor for variations to this plan based on part-time or full-time status, transfer plans, pre-requisites needed, etc.

## Prerequisite Course

A specific course that must be completed before advancing to the next course.

Check the online catalog at [elac.edu](http://elac.edu) for the latest and most accurate information.

**Contact**

Manny Santoyo  
Department Chair  
santoym@elac.edu  
323-265-8834