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* These classes offer an Award of Completion or Certification.
REGISTRATION

Class registration is taken on a first come, first served basis. Please register early to reserve your space. Your registration may make a difference as to whether a class is offered or cancelled. We will make every effort to contact registrant(s) if classes are full, changed, cancelled or if registration form is incomplete. Registration is official only when all fees have been collected. Only students enrolled may attend class. All material fees are collected at the time of registration.

Students whose conduct is detrimental (including but not limited to: dishonesty, disruption of classes, theft or property damage and willful disobedience) may be removed from class and / or denied enrollment.

5 EASY WAYS TO REGISTER

ONLINE: communityservices.elac.edu

PHONE: (323) 265-8793

FAX: (323) 265-8687

MAIL: Complete a registration form and mail it at least TWO weeks prior to first day of class. Include a check for payment or your credit card information. Make check payable to East Los Angeles College.

Mailing address: ELAC Community Services
1301 Ávenida Cesar Chavez, Monterey Park, CA 91754

IN PERSON:
New Location
ELAC Main Campus; Building K7 Room 107
1301 Avenida Cesar Chavez, Monterey Park, CA 91754

OFFICE HOURS
Monday 8:30 AM - 4:45 PM
Tuesday 8:30 AM - 3:00 PM
Wednesday 8:30 AM - 4:45 PM
Thursday 8:30 AM - 4:45 PM
Friday 8:30 AM - 4:45 PM
Saturday 7:00 AM - 3:00 PM
Sunday 7:00 AM - 3:00 PM

DISCLAIMER POLICY

The Los Angeles Community College District and East Los Angeles College have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other matters contained herein, are subject to change without notice by the administration of the Los Angeles Community College District or East Los Angeles College for reasons related to enrollment, level of financial support or for any other reason at the discretion of the District or the College. This District and the College further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures.

The Los Angeles Community College District and East Los Angeles College assume no responsibility for any consequences that may arise from a student's decision to enter into a business or professional arrangement with an instructor outside of the college's scheduled activity.
MIXED MEDIA ART FOR PRESCHOOLERS
Ages: 3 – 5 yrs.  Limit: 15 students
This class is designed to stimulate the imagination of preschoolers and engage their creativity through hands-on activities. Children will enjoy exploring the use of different materials and techniques to create fun art projects. Parent participation is required. $8 material fee paid at the time of registration.

#8472  5 Saturdays  June 10 - July 8  $55  9:00 AM - 9:50 AM  Lidia Garcia
#8473  5 Saturdays  July 22 - Aug. 19  $55  9:00 AM - 9:50 AM  Lidia Garcia

Lidia Garcia has a BFA degree in Entertainment Art & Animation from CSUF.

MUSIC FOR PRESCHOOLERS
Ages: 4 – 5 yrs.  Limit: 15 students
In this class, children are introduced to music and learn about pitch, tempo, melody and rhythm. Learning is done through singing, rhythmic games, movement, dancing, focused listening, and some piano playing. This class is an ideal preparation for instrumental music studies.

#8622  5 Saturdays  June 10 - July 15  $65  10:00 AM - 10:50 AM  Bianca Galicia
#8623  5 Saturdays  July 22 - Aug. 19  $65  10:00 AM - 10:50 AM  Bianca Galicia

Bianca Galicia is a student in the Applied Music Program at East Los Angeles College, which only accepts the best and most talented students. She has participated in performances such as Carmen, The Magic Flute, and Street Scene.

NUMBERS & COUNTING ACTIVITIES FOR PRESCHOOLERS
Ages: 2 ½ – 4 yrs.  Limit: 15 students
The activities in this class are designed to provide fun educational ways for your child to practice counting and number recognition. $5 material fee paid at the time of registration.

#8474  5 Saturdays  June 10 - July 8  $55  10:00 AM - 10:50 AM  Nancy Moreno
#8475  5 Saturdays  July 22 - Aug. 19  $55  10:00 AM - 10:50 AM  Nancy Moreno

LETTERS & ALPHABET ACTIVITIES FOR PRESCHOOLERS
Ages: 2 ½ – 4 yrs.  Limit: 15 students
The activities in this class are designed to provide fun educational ways for your child to learn the alphabet, and identify letters and sound recognition. $5 material fee paid at the time of registration.

#8476  5 Saturdays  June 10 - July 8  $55  11:00 AM - 11:50 AM  Nancy Moreno
#8477  5 Saturdays  July 22 - Aug. 19  $55  11:00 AM - 11:50 AM  Nancy Moreno

OFFICE CLOSED / NO CLASSES: July 4 and Sept. 2 - 4
For more information call or visit our office: (323) 265 - 8793; Building K7 Room 107
GETTING READY FOR KINDERGARTEN
Ages: 4 – 5 yrs.  Limit: 15 students
Children will experience the joy of learning by developing skills required for kindergarten. $5 material fee paid at the time of registration.

#8485  4 Saturdays  June 17 - July 8  $60  9:00 AM - 10:50 AM  Gabriela Garcia
#8486  5 Saturdays  July 22 - Aug. 19  $75  9:00 AM - 10:50 AM  Gabriela Garcia

Gabriela Garcia has been a school teacher for over 18 years. She has worked for Community Services for 11 years servicing students from Pre-K to 3rd grade.

ART AND NATURE ADVENTURE FOR CHILD & PARENT
Ages: 2 ½ – 4 yrs.  Limit: 15 students
Children will explore the outdoor world making nature awareness crafts with parents. They will make butterflies, birds, monkeys, snakes and bird feeders. Parent participation is required. $5 material fee paid at the time of registration.

#8478  5 Sundays  June 11 - July 9  $55  9:00 AM - 9:50 AM  Elida Park
#8479  5 Sundays  July 23 - Aug. 20  $55  9:00 AM - 9:50 AM  Elida Park

ABC's AND 123's
Ages: 2 ½ – 4 yrs.  Limit: 15 students
Students will learn to recognize shapes, colors, numbers and how to spell their own name. They will also learn to share their ideas with mom and dad. Parent participation is required. $5 material fee paid at the time of registration.

#8480  5 Sundays  June 11 - July 9  $55  10:00 AM - 10:50 AM  Elida Park
#8481  5 Sundays  July 23 - Aug. 20  $55  10:00 AM - 10:50 AM  Elida Park

KINDERGYM
Ages: 2 ½ – 5 yrs.  Limit: 15 students
Enjoy a time of fun and exercise. Games, songs, and motor skill activities will help your child develop coordination, confidence, and physical fitness. Parent participation is required.

#8482  5 Sundays  June 11 - July 9  $55  11:10 AM - 12:00 PM  Elida Park
#8483  5 Sundays  July 23 - Aug. 20  $55  11:10 AM - 12:00 PM  Elida Park

SCIENCE FUN FOR PRESCHOOLERS: CURIOSITY AND SENSES
Ages: 4 – 5 yrs.  Limit: 15 students
In this course science exploration will be used as a tool to facilitate the development of observation, prediction, and analytical skills of preschool children. Children will be encouraged to observe, predict, measure, test, document, and communicate. This class will foster critical thinking and the ability to ask questions. Science activities will emphasize the five human senses. Students will observe, be encouraged to make predictions, and annotate their thoughts and results in their first science journal using drawings. $10 material fee paid at the time of registration.

#8484  5 Sundays  July 23 - Aug. 20  $65  9:00 AM - 10:30 AM  Gloria C. Preza

Dr. Gloria Cuevas Preza is a Postdoctoral Researcher at USC. She also teaches Immunology courses at CSULA and is passionate about developing children’s curiosity and analytical skills early in life.

OFFICE CLOSED / NO CLASSES: July 4 and Sept. 2 - 4
For more information call or visit our office: (323) 265 - 8793; Building K7 Room 107
Phonics is a method of teaching reading based on the sounds of letters, groups of letters, and syllables. Children having difficulty reading may profit from phonics. Please register students by school grade level. No pre-school children. $3 material fee paid at the time of registration.

**For students entering 1st grade**

#8487  4 Saturdays June 17 - July 8  $44  11:00 AM - 11:50 AM  Gabriela Garcia

#8488  5 Saturdays July 22 - Aug. 19  $55  11:00 AM - 11:50 AM  Gabriela Garcia

**For students entering 2nd grade**

#8489  4 Saturdays June 17 - July 8  $44  12:00 PM - 12:50 PM  Gabriela Garcia

#8490  5 Saturdays July 22 - Aug. 19  $55  12:00 PM - 12:50 PM  Gabriela Garcia

**For students entering 3rd or 4th grade**

#8491  4 Saturdays June 17 - July 8  $44  1:00 PM - 1:50 PM  Gabriela Garcia

#8492  5 Saturdays July 22 - Aug. 19  $55  1:00 PM - 1:50 PM  Gabriela Garcia

Gabriela Garcia has been a school teacher for over 18 years. She has worked for ELAC Community Services for 11 years servicing students from Pre-K to 3rd grade.

**READING / PHONICS / SPELLING**

Students will enjoy interesting lessons in basic reading skills. Parents are welcome to sit in and assist the child in learning the basics of reading skills. Bring #2 pencils. $5 material fee paid at the time of registration.

**For students entering 2nd grade**

#8493  5 Saturdays June 10 - July 8  $55  9:00 AM - 9:50 AM  Mary L. Boglio

#8494  5 Saturdays July 22 - Aug. 19  $55  9:00 AM - 9:50 AM  Mary L. Boglio

**For students entering 3rd grade**

#8495  5 Saturdays June 10 - July 8  $55  10:00 AM - 10:50 AM  Mary L. Boglio

#8496  5 Saturdays July 22 - Aug. 19  $55  10:00 AM - 10:50 AM  Mary L. Boglio

**For students entering 4th grade**

#8497  5 Saturdays June 10 - July 8  $55  11:00 AM - 11:50 AM  Mary L. Boglio

#8498  5 Saturdays July 22 - Aug. 19  $55  11:00 AM - 11:50 AM  Mary L. Boglio

**For students entering 5th grade**

#8499  5 Saturdays June 10 - July 8  $55  12:00 PM - 12:50 PM  Mary L. Boglio

#8500  5 Saturdays July 22 - Aug. 19  $55  12:00 PM - 12:50 PM  Mary L. Boglio

**For students entering 6th or 7th grade**

#8501  5 Saturdays June 10 - July 8  $55  1:00 PM - 1:50 PM  Mary L. Boglio

#8502  5 Saturdays July 22 - Aug. 19  $55  1:00 PM - 1:50 PM  Mary L. Boglio

Mary L. Boglio has a teaching degree in English as a Second Language (ESL) and has been teaching a wide spectrum of students ranging from adult education to high school to elementary school for well over 30 years. She is currently the director and kindergarten teacher of a private school in the city of Whittier.
READING COMPREHENSION
This course will help students understand and remember what they read. Students will learn to improve their reading comprehension skills while reading fun stories. $5 material fee paid at the time of registration.

For students entering 1st grade
#8503 5 Saturdays June 10 - July 8 $55 9:00 AM - 9:50 AM Olvia M. Gil
#8504 5 Saturdays July 22 - Aug. 19 $55 9:00 AM - 9:50 AM Olvia M. Gil

For students entering 2nd grade
#8505 5 Saturdays June 10 - July 8 $55 10:00 AM - 10:50 AM Olvia M. Gil
#8506 5 Saturdays July 22 - Aug. 19 $55 10:00 AM - 10:50 AM Olvia M. Gil

For students entering 3rd grade
#8507 5 Saturdays June 10 - July 8 $55 11:00 AM - 11:50 AM Olvia M. Gil
#8508 5 Saturdays July 22 - Aug. 19 $55 11:00 AM - 11:50 AM Olvia M. Gil

Ages: 9 – 12 yrs.
#8509 5 Saturdays June 10 - July 8 $55 10:00 AM - 10:50 AM D. Rodriguez
#8510 5 Saturdays June 10 - July 8 $55 12:00 PM - 12:50 PM D. Rodriguez
#8511 5 Saturdays July 22 - Aug. 19 $55 10:00 AM - 10:50 AM D. Rodriguez
#8512 5 Saturdays July 22 - Aug. 19 $55 11:00 AM - 11:50 AM D. Rodriguez

*Location: Dan T. Williams Elementary (2444 Del Mar Ave., Rosemead, CA 91770)
#8513* 5 Wednesdays June 14 - July 12 $55 6:00 PM - 6:50 PM Olvia M. Gil
#8514* 5 Wednesdays July 26 - Aug. 23 $55 6:00 PM - 6:50 PM Olvia M. Gil

ESSAY WRITING
Ages: 9 – 12 yrs. Limit: 15 students
In this class students will discuss different types of essays such as argumentative, narrative, and compare and contrast. Students will be presented with appropriate ways to write an essay. Students will learn to write adequate thesis statements and will be presented with useful methods that will help them compose introductory, body, and concluding paragraphs appropriately. Please bring writing paper, pen & pencil. $5 material fee paid at the time of registration.

#8515 5 Saturdays June 10 - July 8 $55 8:00 AM - 8:50 AM Olvia M. Gil
#8516 5 Saturdays June 10 - July 8 $55 12:00 PM - 12:50 PM Olvia M. Gil
#8517 5 Saturdays July 22 - Aug. 19 $55 8:00 AM - 8:50 AM Olvia M. Gil
#8518 5 Saturdays July 22 - Aug. 19 $55 12:00 PM - 12:50 PM Olvia M. Gil

*Location: Dan T. Williams Elementary (2444 Del Mar Ave., Rosemead, CA 91770)
#8519* 5 Wednesdays June 14 - July 12 $55 7:00 PM - 7:50 PM Olvia M. Gil
#8520* 5 Wednesdays July 26 - Aug. 23 $55 7:00 PM - 7:50 PM Olvia M. Gli
**GRAMMAR AND PUNCTUATION**

**Ages: 9 – 12 yrs.**

Limit: 15 students

This course will help students reinforce and improve their knowledge of English grammar. Students will learn about sentence structure, clause analysis, verb agreement, and punctuation to improve their speaking and writing skills. **$3 material fee paid at the time of registration.**

#8521 5 Saturdays June 10 - July 8 $55 1:00 PM - 1:50 PM Olvia M. Gil

#8522 5 Saturdays July 22 - Aug. 19 $55 1:00 PM - 1:50 PM Olvia M. Gil

*Location: Dan T. Williams Elementary (2444 Del Mar Ave., Rosemead, CA 91770)*

#8523* 5 Wednesdays June 14 - July 12 $55 5:00 PM - 5:50 PM Olvia M. Gil

#8524* 5 Wednesdays July 26 - Aug. 23 $55 5:00 PM - 5:50 PM Olvia M. Gil

Olvia M. Gil has a B.A. in English Literature and Composition.

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**BUILDING VOCABULARY**

For students entering 3rd or 4th grade

Limit: 15 students

This course will introduce students to an array of vocabulary words. Class exercises will enable students to proactively integrate new vocabulary into their writing and speech. This class is designed for students who wish to expand their vocabulary in a quick, fun and painless way. Also those who plan to take the SAT in the future will find this course helpful. **$3 material fee paid at the time of registration.**

#8525 4 Saturdays July 29 - Aug. 19 $44 9:00 AM - 9:50 AM Danielle Canel

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**CREATIVE WRITING FOR BEGINNERS**

Limit: 15 students

This course will introduce students to the process and techniques of creative writing. Students will experiment with the four genres of writing: fiction, non-fiction, poetry and drama. Class reading and discussion will expose students to each genre, as well as examples of the successes and strategies of other writers. Students are required to write regularly and participate in class. **$3 material fee paid at the time of registration.**

For students entering 3rd or 4th grade

#8526 4 Saturdays July 29 - Aug. 19 $44 10:00 AM - 10:50 AM Danielle Canel

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Danielle Canel has a B.A. in English and is currently working towards her M.A. in English.

Ages 9-12 yrs.

#8686 5 Saturdays June 10 - July 8 $55 9:00 AM - 9:50 AM Kathy He

#8687 5 Saturdays July 22 - Aug. 19 $55 9:00 AM - 9:50 AM Kathy He

Kathy He has a B.A. in Economics from UCLA, is fluent in Chinese, Japanese, and Korean, and has experience as a writing coach.
Making the decision to attend college is probably one of the most important decisions you'll ever make, and your performance on college entrance exams is instrumental in determining your college choice. Universities and colleges throughout the U.S. require applicants to take the SAT or ACT as part of their evaluation package. These course will prepare you for both tests.

SAT / ACT PREPARATION - VERBAL QUESTIONS
SAT/ACT Preparation Part I will give you all the information you need to do well on the verbal questions of the ACT and the new SAT. The ACT verbal sections are called the Reading Test, the English Test, and the Science Test. The Reading Test and the English Test assess your knowledge of English usage, grammar, and reading comprehension. This course will provide you with a grammar and usage review specifically geared to the rules that you'll be tested on in the ACT. You'll also learn how to maximize your time on reading comprehension passages and the passages in the science test.

In 2005, the ACT began offering an optional essay test. If you choose to take the essay test, our course will show you how to do your best writing in the short period of time you'll be given.

Beginning March 2016, the SAT verbal questions also changed. The lessons in this course will prepare you for those changes. The new verbal sections are called Writing and Language and Reading. The Reading section consists of Information & Ideas, Rhetoric, and Synthesis questions based on reading passages and quantitative information. You'll learn how to answer the questions types in the most time-efficient manner. The SAT also contains a Writing and Language section, which includes multiple-choice questions about rhetoric, grammar, and English usage. The essay on the SAT is now optional and administered in its own section. This course will prepare you to write the type of essays that grading officials are looking for and will provide you with a grammar and usage review that's specific to the rules you'll be tested on in the new SAT.

In addition to preparing you for specific question types on both exams, this course will give you pointers in time management, anxiety relief, scoring, and general standardized test-taking. Weekly assignments will encourage you to work with your fellow classmates and your instructor to maximize your performance on all aspects of the verbal questions of the ACT and SAT.

Continuous Enrollment 6 weeks $100 Online www.ed2go.com/elac

SAT / ACT PREPARATION - MATH QUESTIONS
SAT/ACT Preparation Part 2 will give you all the information you need to do well on the math questions of the ACT and the new SAT. The ACT math tests your knowledge of arithmetic, algebra, geometry, trigonometry, and basic statistics. This course provides you with a complete math review of all these subjects. We'll also show you how to use your time wisely so that you finish as many math questions as possible in the 60 minutes the ACT gives you for the math test.

Beginning with the March 2016 exam, the SAT math questions have changed a bit. They eliminated the quantitative comparison questions and added questions on functions and graphing functions. The lessons in this course are designed to prepare you for those changes. In addition to reviewing arithmetic, algebra, geometry, trigonometry, and basic statistics, we'll cover functions and other algebra II subjects now tested on the SAT.

In addition to preparing you for specific question types on both exams, this course will give you pointers on time management, anxiety relief, scoring, and general standardized test-taking. Weekly assignments encourage you to work with your fellow classmates and your instructor to maximize your performance on all aspects of the math questions of the ACT and SAT.

Continuous Enrollment 6 weeks $100 Online www.ed2go.com/elac

OFFICE CLOSED / NO CLASSES: July 4 and Sept. 2 - 4
For more information call or visit our office: (323) 265 - 8793; Building K7 Room 107
### ADDITION & SUBTRACTION
For students entering 2nd or 3rd grade
Limit: 15 students
Improve math using drills, fun games, and activities that teach and reinforce skills. Bring notebook and pencil. **$5 material fee paid at the time of registration.**

- #8527 5 Saturdays June 10 - July 8 $55 10:00 AM - 10:50 AM Sharon Luna
- #8528 5 Saturdays June 10 - July 8 $55 11:00 AM - 11:50 AM Sharon Luna

### MULTIPLICATION & DIVISION
For students entering 4th or 5th grade
Limit: 15 students
Reinforce skills with games, activities and drills. Bring notebook and pencil. **$5 material fee paid at the time of registration.**

- #8529 5 Saturdays June 10 - July 8 $55 9:00 AM - 9:50 AM Sharon Luna
- #8530 5 Saturdays June 10 - July 8 $55 12:00 PM - 12:50 PM Sharon Luna

Sharon Luna received her Bachelors Degree in Information Systems from CSULA and also attended Chapman University. She has been a Community Services Math Instructor since 1997.

### MATH IMPROVEMENT
This course is designed to help students understand basic mathematical concepts to gain the skills and confidence to do more challenging grade-level exercises.

For students entering 2nd grade
Topics Include: Place value understanding and properties of addition and subtraction. **$5 material fee paid at the time of registration.**

- #8668 5 Saturdays July 22 - Aug. 19 $55 11:00 AM - 11:50 AM Staff

For students entering 3rd grade
Topics Include: Properties of multiplication and division, mental computation, and estimating strategies. **$5 material fee paid at the time of registration.**

- #8669 5 Saturdays July 22 - Aug. 19 $55 9:00 AM - 9:50 AM Staff

For students entering 4th grade
Topics Include: Solving real world and mathematical problems using all four operations, understanding and explaining arithmetic patterns, and understanding of fractions equivalence and ordering. **$5 material fee paid at the time of registration.**

- #8670 5 Saturdays July 22 - Aug. 19 $55 10:00 AM - 10:50 AM Staff
MATH IMPROVEMENT
Limit: 15 students
This course is designed to help students understand basic mathematical concepts to gain the skills and confidence to do more challenging grade-level exercises.

For students entering 5th grade
Limit: 15 students
Topics include: Writing and interpreting numerical expressions, operations with fractions and mixed numbers, and measurement systems and data interpretation.

#8531 5 Saturdays June 10 - July 8 $55 12:00 PM - 12:50 PM Cayla Liao
#8532 5 Saturdays July 22 - Aug. 19 $55 12:00 PM - 12:50 PM Cayla Liao

For students entering 6th grade
Limit: 15 students
Topics include: Ratios and proportional relationships, understanding of algebraic expressions, and real world and mathematical problems involving area, surface area, and volume.

#8533 5 Saturdays June 10 - July 8 $55 11:00 AM - 11:50 AM Cayla Liao
#8534 5 Saturdays July 22 - Aug. 19 $55 11:00 AM - 11:50 AM Cayla Liao

For students entering 7th grade
Limit: 15 students
Topics include: Solving algebraic expressions and equations, relationships between geometric figures, and probability models.

#8535 5 Saturdays June 10 - July 8 $55 10:00 AM - 10:50 AM Cayla Liao
#8536 5 Saturdays July 22 - Aug. 19 $55 10:00 AM - 10:50 AM Cayla Liao

Cayla Liao has a Bachelor of Science degree in Mathematics from UCLA. She has experience teaching Chinese and providing supplemental instruction in mathematics.

For students entering 8th grade
Limit: 15 students
Topics include: Radical and integer exponents, proportional relationships, solving linear equations, congruence and similarity of geometric figures, and volume of cylinder, cones, and spheres.

#8537 5 Saturdays June 10 - July 8 $55 9:00 AM - 9:50 AM Cayla Liao
#8538 5 Saturdays July 22 - Aug. 19 $55 9:00 AM - 9:50 AM Cayla Liao

For students entering 7th or 8th grade
Limit: 15 students
This is a transitional course between basic arithmetic and algebra. Topics include: positive and negative numbers, order of operations, and solving simple equations. $5 material fee paid at the time of registration.

#8539 5 Saturdays June 10 - July 8 $55 8:00 AM - 8:50 AM Ann Zhang
#8540 5 Saturdays July 22 - Aug. 19 $55 8:00 AM - 8:50 AM Ann Zhang
HIGH SCHOOL ALGEBRA BASICS
Limit: 15 students
This course covers the basics of Algebra. Topics include: evaluating algebraic expressions, exponents, radicals, solving equations, polynomials, and different factoring methods. $5 material fee paid at the time of registration.

#8541 5 Saturdays June 10 - July 8 $55 9:00 AM - 9:50 AM Ann Zhang
#8542 5 Saturdays June 10 - July 8 $55 10:00 AM - 10:50 AM Ann Zhang
#8543 5 Saturdays July 22 - Aug. 19 $55 9:00 AM - 9:50 AM Ann Zhang
#8544 5 Saturdays July 22 - Aug. 19 $55 10:00 AM - 10:50 AM Ann Zhang

INTRODUCTION TO HIGH SCHOOL GEOMETRY
Limit: 15 students
This class introduces students to the building blocks of Geometry. Students will learn the basic terms and properties associated with Geometry and will learn to develop a logical structure where mathematical relationships are proven and applied. Students should have a basic knowledge of algebra. $5 material fee paid at the time of registration.

#8545 5 Saturdays June 10 - July 8 $55 11:00 AM - 11:50 AM Ann Zhang
#8546 5 Saturdays July 22 - Aug. 19 $55 11:00 AM - 11:50 AM Ann Zhang

HIGH SCHOOL ALGEBRA II WITH INTRODUCTION TO TRIG
Limit: 15 students
This course helps students learn the highlights of Algebra II, such as: evaluating expressions, exponents, radicals, solving system of equations, and the different factoring methods. Furthermore, students will also be introduced to trigonometric functions and the unit circle. $5 material fee paid at the time of registration.

#8547 5 Saturdays June 10 - July 8 $55 12:00 PM - 12:50 PM Ann Zhang
#8548 5 Saturdays July 22 - Aug. 19 $55 12:00 PM - 12:50 PM Ann Zhang

TUTORING
Grades: K – 12th
Limit: 8 students
This course offers guided assistance and study skills instruction for K-12 students in any level of mathematics. Students must bring textbook and specific questions relating to homework assignments or test preparation materials

#8549 5 Sundays June 11 - July 9 $55 9:00 AM - 9:50 AM Cayla Liao
#8550 5 Sundays July 23 - Aug. 20 $55 9:00 AM - 9:50 AM Cayla Liao
FUN WITH SCIENCE
Limit: 15 students
Give your kids the opportunity to get hooked on to the wonderful world of science. This hands-on science class will show the fun side of chemistry, physics, and biology. Your young scientist will have lots of fun working on hands-on experiments that are a great way to learn more about science. All of the experiments will be different from the previous session. Please be sure that your young scientist wears comfortable clothing and shoes. $10 material fee paid at the time of registration.

Ages: 6 – 7 yrs.
#8552 5 Sundays July 23 - Aug. 20 $65 11:00 AM - 12:30 PM Gloria C. Preza

Dr. Gloria Cuevas Preza is a Postdoctoral Researcher at USC. She also teaches Immunology courses at CSULA and is passionate about developing children’s curiosity and analytical skills early in life.

Ages: 8 – 12 yrs.
#8553 5 Sundays June 11 - July 9 $65 10:00 AM - 11:30 AM Nathalie Watts
#8554 5 Sundays July 23 - Aug. 20 $65 10:00 AM - 11:30 AM Nathalie Watts

Nathalie Watts has a B.S. degree in Human Biology from UC Santa Cruz.

STUDY SKILLS

ThERAPEUTIC HYPNOSIS FOR KIDS
Limit: 15 students
Kids will learn how their mind records information since birth, and how it controls pain and their emotions. Group therapeutic hypnosis will be used to help improve concentration, memory, eliminate fears, reduce shyness, and to boost self-esteem and confidence so they can feel and function better emotionally, physically and intellectually. $18 material fee paid at the time of registration.

Ages: 4 – 12 yrs.
#8563 5 Sundays June 11 - July 9 $65 12:00 PM - 1:30 PM Jethro Carter
#8564 5 Sundays July 23 - Aug. 20 $65 12:00 PM - 1:30 PM Jethro Carter

Jethro Carter, C.C. Ht., is a Certified Clinical Hypnotherapist and Certified Master Hypnotist.

HYPNOSIS FOR TEENAGERS
Ages: 11 – 17 yrs.
Through hypnosis (a natural state of relaxation) positive suggestions in combination with guided imagery will be given to help students improve concentration and memory, increase motivation, boost their self-esteem and confidence, reduce shyness, reduce social and test anxiety, overcome procrastination, and more. Parents are also welcome to register for the class. $15 material fee paid at the time of registration.

#8565 5 Sundays July 23 - Aug. 20 $65 1:30 PM - 3:00 PM Victor Aragón

Victor Aragón Jr. is a Certified Hypnotherapist with expertise in Therapeutic Hypnosis, Human Behavior, Metaphysics and is the Published Author of the book: Philosophy of Life.
SPANISH FOR KIDS
Ages: 9 – 12 yrs.
Learn the Spanish alphabet, vocabulary, pronunciation and basic sentences.

BEGINNING

#8555 5 Saturdays June 10 - July 8 $55 9:00 AM - 9:50 AM  D. Rodriguez
#8556 5 Saturdays June 10 - July 8 $55 11:00 AM - 11:50 AM  D. Rodriguez
#8557 5 Saturdays July 22 - Aug. 19 $55 9:00 AM - 9:50 AM  D. Rodriguez
#8558 5 Saturdays July 22 - Aug. 19 $55 12:00 PM - 12:50 PM  D. Rodriguez

Daisy Rodriguez has a Bachelors of Arts in Afro-American Studies with an emphasis in Sociology and a minor in Education from UCLA.

CHINESE FOR KIDS
Ages: 9 – 12 yrs.
This class is designed for kids to learn Chinese Mandarin through Pinyin (alphabet), pronunciation, and practical conversations. The instructor will also present interesting stories of Chinese culture and history for kids to learn Chinese and have fun. $5 material fee paid at the time of registration.

#8559 5 Saturdays June 10 - July 8 $65 10:00 AM - 11:30 AM  Kathy He
#8560 5 Saturdays July 22 - Aug. 19 $65 10:00 AM - 11:30 AM  Kathy He

Kathy He has a B.A. in Economics from UCLA, is fluent in Chinese, Japanese, and Korean, and has experience as a writing coach.

#8561 5 Sundays June 11 - July 9 $65 10:00 AM - 11:30 AM  Cayla Liao
#8562 5 Sundays July 23 - Aug. 20 $65 10:00 AM - 11:30 AM  Cayla Liao

Cayla Liao has a Bachelor of Science degree in Mathematics from UCLA. She has experience teaching Chinese and providing supplemental instruction in mathematics.

PAINTING EXPLORATIONS
Ages: 8 – 12 yrs.
This course will help children understand and paint in different styles. They will learn different painting techniques in easy steps as they explore color mixing and blending. The students should wear clothes appropriate for painting. $6 material fee paid at the time of registration.

#8565 5 Saturdays June 10 - July 8 $55 10:00 AM - 10:50 AM  Lidia Garcia
#8566 5 Saturdays June 10 - July 8 $55 10:00 AM - 10:50 AM  Lidia Garcia

OFFICE CLOSED / NO CLASSES: July 4 and Sept. 2 - 4
For more information call or visit our office: (323) 265 - 8793; Building K7 Room 107
**MIXED MEDIA ART**  
*Ages: 7 – 12 yrs.*  
Limit: 15 students  
Children will have fun exploring different mediums to create art. This course will expand their knowledge in creating different types of art. They will make mixed media paintings, collages, and other fun techniques. The students should wear clothes appropriate for painting. Please bring #2 pencils. **$6 material fee paid at the time of registration.**  

| #8572 | 5 Saturdays | June 10 - July 8 | $55 | 11:00 AM - 11:50 AM | Lidia Garcia |
| #8573 | 5 Saturdays | July 22 - Aug. 19 | $55 | 11:00 AM - 11:50 AM | Lidia Garcia |

**DRAWING / SKETCHING MADE EASY**  
*Ages: 7 – 12 yrs.*  
Limit: 15 students  
Drawing and sketching will inspire creativity. You don’t have to be an artist, just be willing to learn. Bring two #2 pencils & an inexpensive 9” X 12” drawing pad.  

**BEGINNING**  

| #8574 | 5 Saturdays | June 10 - July 8 | $55 | 12:00 PM - 12:50 PM | Lidia Garcia |
| #8575 | 5 Saturdays | July 22 - Aug. 19 | $55 | 12:00 PM - 12:50 PM | Lidia Garcia |

**INTERMEDIATE**  

| #8576 | 5 Saturdays | June 10 - July 8 | $55 | 1:00 PM - 1:50 PM | Lidia Garcia |
| #8577 | 5 Saturdays | July 22 - Aug. 19 | $55 | 1:00 PM - 1:50 PM | Lidia Garcia |

**CHINESE BRUSH PAINTING**  
*Ages: 7 yrs. and up*  
Limit: 15 students  
Learn the lovely art of Chinese brush painting. This course will demonstrate basic brush strokes techniques and introduce students to blending, color mixing, and brush loading. Subjects and themes will include flowers, birds, insects, bamboo, and landscapes, among others. **$10 material fee paid at the time of registration.**  

| #8568 | 5 Saturdays | June 10 - July 8 | $55 | 12:00 PM - 12:50 PM | Qian Yu |
| #8569 | 5 Saturdays | July 22 - Aug. 19 | $55 | 12:00 PM - 12:50 PM | Qian Yu |

*Location: Dan T. Williams Elementary (2444 Del Mar Ave., Rosemead, CA 91770)*  

| #8570* | 5 Wednesdays | June 14 - July 12 | $55 | 6:00 PM - 6:50 PM | Qian Yu |
| #8571* | 5 Wednesdays | July 26 - Aug. 23 | $55 | 6:00 PM - 6:50 PM | Qian Yu |

**Qian Yu has a Master of Fine Arts from CSULA.**
KEYBOARDING / TYPING FOR KIDS AND TEENS
Ages: 8 – 16 yrs.  Limit: 15 students
The key to a successful future is computer literacy and it all begins with the ability to use a keyboard and mouse. This class will help the students acquire these skills through a thorough immersion into proper keyboarding skills. There will be a combination of drills and typing games to help in the learning process.

#8578 5 Saturdays June 10 - July 8 $55 10:00 AM - 10:50 AM Salvador Valencia
#8579 5 Saturdays July 22 - Aug. 19 $55 10:00 AM - 10:50 AM Salvador Valencia

POWERPOINT FOR KIDS AND ADULTS
Ages: 8 yrs. and up  Limit: 15 students
In elementary, intermediate, or high school a student may be presented with the task of creating a presentation. Adult professionals need them in the office. This class will launch the students into an understanding of this powerful tool. Animations, music, color schemes, timing, and many more tools will be covered.

#8580 5 Saturdays June 10 - July 8 $55 11:00 AM - 11:50 AM Salvador Valencia
#8581 5 Saturdays July 22 - Aug. 19 $55 11:00 AM - 11:50 AM Salvador Valencia

COMPUTER FOR KIDS AND ADULTS
Ages: 8 yrs. and up  Limit: 15 students
Learn the basics of computer / keyboard operation. Use Windows, menus, software applications, Internet basics, and E-mail. Create documents, insert pictures, and much more.

#8582 5 Saturdays June 10 - July 8 $55 12:00 PM - 12:50 PM Salvador Valencia
#8583 5 Saturdays July 22 - Aug. 19 $55 12:00 PM - 12:50 PM Salvador Valencia

DIGITAL PHOTOGRAPHY EDITING, IMAGING, AND CREATIVITY WITH PHOTOSHOP
Ages: 8 yrs. and up  Limit: 15 students
Everyone is using digital cameras. In this course students will learn to repair pictures, adjust colors, lighten or darken photographs, fix scratches / damages and colorized old pictures. The course will also cover fun graphic arts and much more.

#8584 5 Saturdays June 10 - July 8 $55 1:00 PM - 1:50 PM Salvador Valencia
#8585 5 Saturdays July 22 - Aug. 19 $55 1:00 PM - 1:50 PM Salvador Valencia

WEB DESIGN / HTML, AND DREAMWEAVER FOR KIDS AND ADULTS
Ages: 8 yrs. and up  Limit: 15 students
Learn the basics of web page design using HTML and DREAMWEAVER. Learn FTP and build your choice of different types of sites: commercial, personal, or informational. You will have your own website by the end of class.

#8586 5 Saturdays June 10 - July 8 $55 2:00 PM - 2:50 PM Salvador Valencia
#8587 5 Saturdays July 22 - Aug. 19 $55 2:00 PM - 2:50 PM Salvador Valencia
### VIDEO GAME DESIGN

**Ages:** 7-10 yrs  
**Limit:** 15 students  
Our Video Game Design course provides the basics of game design in a hands-on environment. Students will discover the process of designing and building games using the Code.org or Scratch platforms. Students will learn how to be a game designer, design narratives, learn to apply art and animation, programming roles, project teamwork, and how to make a game from beginning to end. During and at the end of the session, students will be in possession of their game projects to share with friends and families. Bring a flash drive.

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Terry Jones has a Master of Fine Arts Education degree from UCLA.

### MUSIC

### GROUP PIANO CLASS

**Ages:** 6 yrs. and up  
**Limit:** 10 students  
Learn piano with us in a positive and motivating environment. Individual learning will take place within a group setting. Students will progress at their own pace while they learn to practice, play and perform a wide variety of piano music. These classes fill up fast. Enroll early.

**LEVEL I** (Beginners)

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**LEVEL II** (Some playing experience)

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Michael “Mischa” Kopitman (PhD) is a Russian and Austrian-educated musician with 20+ years of professional experience as educator, pianist, author and competition adjudicator.

### ELECTRIC GUITAR

**Ages:** 8 yrs. and up  
**Limit:** 10 students  
This course is an introduction to the electric guitar. Students will learn to successfully play amplified guitar in a group setting. They will receive basic instruction on note reading, finger positioning and harmonies. Students need to provide their own electric guitar, guitar cable, and picks. A portable guitar amplifier is recommended but not required.

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<td>#8603</td>
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<td>July 22 - Aug. 19</td>
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</table>
OFFICE CLOSED / NO CLASSES: July 4 and Sept. 2 - 4
For more information call or visit our office: (323) 265 - 8793; Building K7 Room 107

CLASSICAL GUITAR
Ages: 8 yrs. and up
Students provide a nylon string guitar.
Limit: 10 students

LEVEL I
Explore the full musical possibilities of the most eloquent of instruments. Learn to play the guitar as a solo instrument, while learning to read music.

#8598 5 Saturdays June 10 - July 8 $65 9:30 AM - 11:00 AM Jose Vasquez
#8599 5 Saturdays July 22 - Aug. 19 $65 9:30 AM - 11:00 AM Jose Vasquez

LEVEL II
This course is designed for students who wish to achieve a secondary level of proficiency and beyond on classical guitar.

#8600 5 Saturdays June 10 - July 8 $65 11:00 AM - 12:30 PM Jose Vasquez
#8601 5 Saturdays July 22 - Aug. 19 $65 11:00 AM - 12:30 PM Jose Vasquez

SINGING - INTRODUCTION TO VOICE INSTRUCTION
Learn how to sing or improve your technique in a supportive and friendly environment. This class will teach you proper singing and breathing techniques to improve your singing style. Students are recommended to bring a voice recorder and a pencil to class.

Ages: 6 – 9 yrs.

#8604 5 Saturdays June 10 - July 15 $65 11:00 AM - 12:30 PM Bianca Galicia
#8605 5 Saturdays July 22 - Aug. 19 $65 11:00 AM - 12:30 PM Bianca Galicia

Ages: 10 – 15 yrs.

#8606 5 Saturdays June 10 - July 15 $65 12:30 PM - 2:00 PM Bianca Galicia
No class: 7/1
#8607 5 Saturdays July 22 - Aug. 19 $65 12:30 PM - 2:00 PM Bianca Galicia

Bianca Galicia is a student in the Applied Music Program at East Los Angeles College, which only accepts the best and most talented students. She has participated in performances such as Carmen, The Magic Flute, and Street Scene.

ELECTRIC BASS
Ages: 8 yrs. and up
Limit: 10 students
This course is an introduction to the electric bass. Students will learn to successfully play amplified bass guitar in a group setting. They will receive basic instruction on note reading, finger positioning and harmonies. Students need to provide their own electric bass, bass cable, and picks. A portable bass amplifier is recommended but not required.

#8618 5 Sundays June 11 - July 9 $65 8:00 AM - 9:30 AM Jose Vasquez
#8619 5 Sundays July 23 - Aug. 20 $65 8:00 AM - 9:30 AM Jose Vasquez

ELECTRONIC KEYBOARD
Ages: 7 yrs. and up
Limit: 8 students
Learn about buttons, knobs, and levers that teach you to play and read both left and right hand. Students provide their own keyboard.

#8608 5 Sundays June 11 - July 9 $65 9:00 AM - 9:50 AM N. Ayrapetova
#8609 5 Sundays July 23 - Aug. 20 $65 9:00 AM - 9:50 AM N. Ayrapetova
GROUP PIANO CLASS
Ages: 6 yrs. and up Limit: 8 students
Learn piano with us in a positive and motivating environment. Individual learning will take place within a group setting. Students will progress at their own pace while they learn to practice, play and perform a wide variety of piano music. These classes fill up fast. Enroll early.

LEVEL I  (Beginners)
#8610  5 Sundays  June 11 - July 9 $65  10:00 AM - 10:50 AM  N. Ayrapetova
#8611  5 Sundays  June 11 - July 9 $65  1:00 PM - 1:50 PM  N. Ayrapetova
#8612  5 Sundays  July 23 - Aug. 20 $65  10:00 AM - 10:50 AM  N. Ayrapetova
#8613  5 Sundays  July 23 - Aug. 20 $65  1:00 PM - 1:50 PM  N. Ayrapetova

LEVEL II  (Some playing experience)
#8614  5 Sundays  June 11 - July 9 $65  11:00 AM - 11:50 AM  N. Ayrapetova
#8615  5 Sundays  July 23 - Aug. 20 $65  11:00 AM - 11:50 AM  N. Ayrapetova

LEVEL III  (At least one year playing or completion of Level II)
#8616  5 Sundays  June 11 - July 9 $65  12:00 PM - 12:50 PM  N. Ayrapetova
#8617  5 Sundays  July 23 - Aug. 20 $65  12:00 PM - 12:50 PM  N. Ayrapetova

Nonna Ayrapetova, piano instructor, judicator, piano accompanist, and member of MTAC for 24 years, has a Masters in piano performance.

VIOLIN
Ages: 8 yrs. and up Limit: 15 students
In these classes students will explore the fascinating sounds of music and emphasis will be placed on ensemble, inspiration, polishing, and performance. Violins can be rented by the month at most music stores. Students provide their own violin.

LEVEL I – Beginners
#8620  5 Sundays  June 11 - July 9 $55  9:00 AM - 9:50 AM  Anna Antonian
#8621  5 Sundays  July 23 - Aug. 20 $55  9:00 AM - 9:50 AM  Anna Antonian

LEVEL II
#8624  5 Sundays  June 11 - July 9 $55  10:00 AM - 10:50 AM  Anna Antonian
#8625  5 Sundays  July 23 - Aug. 20 $55  10:00 AM - 10:50 AM  Anna Antonian

LEVEL III
#8626  5 Sundays  June 11 - July 9 $55  11:00 AM - 11:50 AM  Anna Antonian
#8627  5 Sundays  July 23 - Aug. 20 $55  11:00 AM - 11:50 AM  Anna Antonian

LEVEL IV
#8628  5 Sundays  June 11 - July 9 $55  12:00 PM - 12:50 PM  Anna Antonian
#8629  5 Sundays  July 23 - Aug. 20 $55  12:00 PM - 12:50 PM  Anna Antonian

Anna Antonian completed graduate studies in music at the Institute of Fine Arts in Russia. She played in the National Chamber Orchestra and has been teaching stringed instruments for more than 20 years.
CHILDREN’S RECREATION

In an effort to maintain our dance and exercise facilities, a number of rules and practices should be followed by those who are using the dance rooms. Every effort must be made to keep dirt off the dance room floors. Therefore, a separate pair of shoes should be set aside to be worn only in the dance rooms. Please bring a pair of clean and dry non-marking shoes with you to protect the dance floors. Dance shoes are highly recommended. All parents, guardians of children and other spectators MUST take their shoes off before entering the dance rooms.

The following is prohibited inside the dance rooms at all times:

- Food
- Beverages (other than water in a sealed container)
- Smoking
- Pets
- Bikes or Scooters

DANCE

Ballet and Pre-Ballet students are expected to have their hair tied back and dress in leotard, tights, and ballet slippers. Tutu skirts in pink (pre-ballet) and black (ballet) are usually worn for the dance showcase. Dance attire and jazz shoes required for Jazz classes. Photography and videotaping are not allowed during class instruction.

PRE-BALLET

Ages: 4 – 6 yrs.

Pre-ballet introduces basic movements that will help your child to understand the development of ballet and dance. Must enroll child in correct age group.

Open to all students, experienced and new.

- #8630 5 Saturdays June 10 - July 8 $55 10:00 AM - 10:50 AM V. Kanamoto
- #8631 5 Saturdays June 10 - July 8 $55 11:00 AM - 11:50 AM V. Kanamoto
- #8632 5 Saturdays June 10 - July 8 $55 12:00 PM - 12:50 PM V. Kanamoto
- #8633 5 Saturdays July 22 - Aug. 19 $55 10:00 AM - 10:50 AM V. Kanamoto
- #8634 5 Saturdays July 22 - Aug. 19 $55 11:00 AM - 11:50 AM V. Kanamoto
- #8635 5 Saturdays July 22 - Aug. 19 $55 12:00 PM - 12:50 PM V. Kanamoto

For students with previous experience in 2 or more sessions with instructor Kanamoto.

- #8636 5 Sundays June 11 - July 9 $55 10:00 AM - 10:50 AM V. Kanamoto
- #8637 5 Sundays July 23 - Aug. 20 $55 10:00 AM - 10:50 AM V. Kanamoto

BALLET

Ages: 7 – 12 yrs.

Children develop poise and grace through the classical art of ballet.

Open to all students, experienced and new.

- #8638 5 Saturdays June 10 - July 8 $55 1:00 PM - 1:50 PM V. Kanamoto
- #8639 5 Saturdays July 22 - Aug. 19 $55 1:00 PM - 1:50 PM V. Kanamoto
**BALLET TECHNIQUE**  
* Ages: 8 – 15 yrs.  
This class is based for students with prior experience with the instructor and / or other resources within this dance form.  
Instructor approval is required for this class!  

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<td>5 Sundays July 23 - Aug. 20</td>
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**HIP HOP AND FUNK DANCE**  
Dance to the hottest and most popular beats of today’s Hip-Hop, Techno, and Pop music. This is a great opportunity to work out, learn dance steps, and have fun! Please wear comfortable clothes and tennis shoes.  
* Ages: 7 – 12 yrs.  
* Limit: 15 students  

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**JAZZ / FUNK DANCE**  
Enrich your dance skills with a flare of Jazz / Funk techniques! Explore up to date movements that strengthen balance, improve posture, and increase flexibility. Learn basic turns and jumps to incorporate into dance combinations, gain a sense of style, and have fun! Please wear jazz shoes and comfortable dance attire.  
* Ages: 7 – 12 yrs: Ballet or Jazz experience recommended for this class.  
* Limit: 15 students  

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<td>#8649</td>
<td>5 Sundays July 23 - Aug. 20</td>
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**SPORTS**

**BASKETBALL FOR KIDS**  
Practice the fundamentals of basketball and improve your game.  
* Ages: 6 – 10 yrs.  
* Sarai Trinidad is currently an Assistant Coach to the women’s basketball team at East Los Angeles College.  

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<tr>
<th>#</th>
<th>Dates</th>
<th>Instructor</th>
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<tr>
<td>#8650</td>
<td>5 Saturdays June 10 - July 8</td>
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GOLF
Ages: 5 yrs. and up  Limit: 15 students
This class is designed for children and adults to learn the fundamentals of putting, chipping, pitching, and full swing. Experienced golfers will improve their skills as well. Instructor is a P.G.A. member. Instructor provides golf clubs but students need to pay for range balls at golf course.

Class Location: Monterey Park Golf Course, 3600 W Ramona Blvd., Monterey Park, CA 91754.

#8654  4 Sundays  June 11 - July 9  $45  9:00 AM - 9:50 AM  Kevin Norwall
No class: 7/2

#8655  4 Sundays  June 11 - July 9  $45  10:00 AM - 10:50 AM  Kevin Norwall
No class: 7/2

#8656  4 Sundays  July 30 - Aug. 20  $45  9:00 AM - 9:50 AM  Kevin Norwall

#8657  4 Sundays  July 30 - Aug. 20  $45  10:00 AM - 10:50 AM  Kevin Norwall

Kevin Norwall has played Junior Golf, Amateur Golf, College Golf and Professional Golf. He has been a Head Professional at both a private and public golf course and has been a member of the P.G.A. since 1994.

KENPO KARATE
Ages: 5 – 14 yrs.  Limit: 20 students
Students will learn the techniques of a fighting / self-defense system based on punching, kicking, throwing, reverse holds and ground combat. This class also develops, strengthens and builds character.

Level I:  This is a beginning instruction course in martial arts. Basic fighting skills (punching, kicking, blocking, footwork, and self-defense) will be taught in great detail.

#8658  5 Saturdays  June 10 - July 8  $55  8:00 AM - 8:50 AM  Do Mar

#8659  5 Saturdays  July 22 - Aug. 19  $55  8:00 AM - 8:50 AM  Do Mar

Level II:  This class is designed for students with a yellow belt, or students with previous experience in three or more sessions with the instructor. Intermediate fighting skills, self-defense and sparing techniques will be taught.

#8660  5 Saturdays  June 10 - July 8  $55  9:00 AM - 9:50 AM  Do Mar

#8661  5 Saturdays  July 22 - Aug. 19  $55  9:00 AM - 9:50 AM  Do Mar

Do Mar has a black belt in Nippon Karate and has been teaching for 20 years. He has extensive experience in punching, kicking, joint locks, and ground combat and has competed in the World Nippon Kenpo Karate Championship Tournament.

SWIMMING

The ELAC Swim Stadium Pool will be under construction during summer and fall 2017. No swimming classes will be offered during this time. Thank you for your patience.
ADULT RECREATION

In an effort to maintain our dance and exercise facilities, a number of rules and practices should be followed by those who are using the dance rooms. Every effort must be made to keep dirt off the dance room floors. Therefore, a separate pair of shoes should be set aside to be worn only in the dance rooms. Please bring a pair of clean and dry non-marking shoes with you to protect the dance floors. Dance shoes are highly recommended. All parents, guardians of children and other spectators MUST take their shoes off before entering the dance rooms.

The following is prohibited inside the dance rooms at all times:
- Food
- Beverages (other than water in a sealed container)
- Smoking
- Pets
- Bikes or Scooters

DANCE & FITNESS

HIP HOP AND FUNK DANCE
Dance to the hottest and most popular beats of today’s Hip-Hop, Techno, and Pop music. This is a great opportunity to work out, learn dance steps, and have fun! Please wear comfortable clothes and tennis shoes.

#8644 5 Saturdays June 10 - July 8 $55 4:00 PM - 4:50 PM Rivka Villanueva
#8645 5 Saturdays July 22 - Aug. 19 $55 4:00 PM - 4:50 PM Rivka Villanueva

GENTLE YOGA & BREATHING EXERCISES
Yoga can help you reduce stress, build strength, and increase flexibility. This class is designed for anyone that wants to learn the basics of yoga and meditation, regardless of age and flexibility level. Students will also learn Qi-Gong (Chinese energy exercises) and breathing exercises. Please wear loose fitting clothes, come in with an empty stomach, and bring a yoga mat. No prior experience is required.

#8662 5 Sundays June 11 - July 9 $55 9:00 AM - 9:50 AM Chima
#8663 5 Sundays July 23 - Aug. 20 $55 9:00 AM - 9:50 AM Chima

BELLY DANCING FOR ABSOLUTE BEGINNERS
Loosen up all joints and muscles, and balance your body through belly dancing steps. Belly dancing is a fun way to work out, burn calories, and strengthen core muscle groups while accentuating curves. This class is designed for anybody that wants to learn belly dancing, regardless of fitness level. Please wear loose fitting comfortable clothes.

#8664 5 Sundays June 11 - July 9 $55 10:00 AM - 10:50 AM Chima
#8665 5 Sundays July 23 - Aug. 20 $55 10:00 AM - 10:50 AM Chima

Machiko “Chima” Yoshida has a Master degree in Psychology, a Doctorate degree in Metaphysics, and has been teaching Yoga and Belly Dancing for more than 30 years.

For more information call or visit our office: (323) 265 - 8793; Building K7 Room 107
**JAZZ / FUNK DANCE**
Enrich your dance skills with a flare of Jazz / Funk techniques! Explore up to date movements that strengthen balance, improve posture, and increase flexibility. Learn basic turns and jumps to incorporate into dance combinations, gain a sense of style, and have fun! Please wear jazz shoes and comfortable dance attire.

#8648  5 Sundays      June 11 - July 9       $55     1:00 PM - 1:50 PM      V. Kanamoto
#8649  5 Sundays      July 23 - Aug. 20     $55     1:00 PM - 1:50 PM      V. Kanamoto

**ADULT BALLET**
Students develop poise and grace through the classical art of ballet.

#8666  5 Saturdays     June 10 - July 8      $55     2:00 PM - 2:50 PM      V. Kanamoto
#8667  5 Saturdays     July 22 - Aug. 19     $55     2:00 PM - 2:50 PM      V. Kanamoto

**SPORTS**

**GOLF**
Ages: 5 yrs. and up
This class is designed for children and adults to learn the fundamentals of putting, chipping, pitching, and full swing. Experienced golfers will improve their skills as well. Instructor is a P.G.A. member. Instructor provides golf clubs but students need to pay for range balls at golf course.

Class Location: Monterey Park Golf Course, 3600 W Ramona Blvd., Monterey Park, CA 91754.

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Kevin Norwall has played Junior Golf, Amateur Golf, College Golf and Professional Golf. He has been a Head Professional at both a private and public golf course and has been a member of the P.G.A. since 1994.
MAKE $3K-$6K PER MONTH IN THE AUTO WHOLESALE BUSINESS FROM HOME!
Make money buying and selling wholesale cars from home, or simply buy cars from your friends, family or yourself and pass the lower price to them. You will be given a "Step-By-Step Guide on How to Get an Auto-Dealer License and Operate a Profitable Used Car Business from Home". You will learn how and where to buy at wholesale price and sell at retail and play the bank for huge profits. In addition you will be able to supplement your 9 - 5 with $3,000 - $6,000 income per month part time.

You will be given a FREE list of all Dealer Auctions in the USA and will receive a DMV Certificate of Completion at the end of instruction. $25 material fee paid at the time of registration.

#8671 1 Saturday June 17 $75 10:00 AM - 5:00 PM R.W. Williams

Ronald W. Williams maintains a California Insurance Broker License as well as a DMV Dealer Education Instructor Licence.

ESTATE PLANNING FOR EVERYONE
Did you know that your ‘Estate’ consists of everything of value - cash, clothes, cars, real estate, investment and retirement accounts, pensions, etc. - accumulated throughout your lifetime?

Join us for this informative, interactive class to learn how to preserve and manage your assets while you still can, and then transfer it to your loved ones after you pass away. This process involves weighing various personal and financial decisions and creating legal arrangements to carry out those decisions. We will discuss how to properly receive an inheritance as well as how to give one, strategies to avoid expensive delays and legal challenges and intelligent distribution of assets, and charitable giving. Wills, trusts, asset protection, probate and family businesses will also be discussed.

#8672 1 Saturday June 24 FREE 10:00 AM - 12:00 PM SearchLight Financial

Note: Please RSVP in advance to participate in one of these seminars.

SOCIAL SECURITY SECRETS
HOW TO MAXIMIZE YOUR BENEFITS
Filing for your Social Security benefits can be stressful. Did you know there are 201 different ways that a married couple can claim their benefits? The average retiree leaves tens of thousands of dollars ‘on the table’ simply because they don’t understand how to optimize their Social Security benefits. Don’t be one of them! Failing to use the right strategy can cost you literally hundreds of thousands of dollars in unclaimed Social Security income over your lifetime and potentially put your surviving spouse at serious financial risk.

Join us for this informative and easy to understand class where we explore the ways in which you can maximize your social security income benefit. The seminar is designed to assist those who have not but will soon begin receiving their Social Security retirement benefits or those who have begun their payments within the last year.

#8673 1 Saturday July 8 FREE 10:00 AM - 12:00 PM SearchLight Financial
#8674 1 Saturday Aug. 26 FREE 10:00 AM - 12:00 PM SearchLight Financial

Note: Please RSVP in advance to participate in one of these seminars.

SearchLight Financial Advisors is a unique team of seasoned professionals with over 40 years of combined experience in managing security operations, trading, marketing and administration.
BECOME A NOTARY PUBLIC IN ONE DAY

Sign-up and learn how to perform valuable services by certifying or witnessing signatures on official documents, $15 per signature in 2017. Notary skills are valuable in almost any industry: real estate, legal, medical and banking to name just a few. After becoming a notary, train to become a Loan Sign Agent and make $200 to $400 per signing. You’ll be a part of a rewarding and lasting career. This six-hour state-approved seminar gives you the knowledge to pass the exam and practice as an effective notary. Participants receive two practice tests and take the official Notary exam directly following the seminar.

**First Time Notaries:** $35 material fee paid at the time of registration for California Notary Law Workbook.

#8675 1 Saturday July 22 $100 8:00 AM - 6:00 PM NPS Inc.

**RENEW YOUR NOTARY COMMISSION**

Need to renew your notary commission? A 3-hour refresher course is required. You must be lives-canned and pass the official Notary exam again. This seminar will feature the new state laws passed this year and give you a brush-up on general law to make sure you haven’t fallen into any bad habits. Your commission must be current to be eligible for a renewing seminar.

**Renewing Notaries:** $35 material fee paid at the time of registration for California Notary Law Workbook.

#8676 1 Saturday July 22 $50 12:45 PM - 6:00 PM NPS Inc.

**NEW AND RENEWING NOTARIES NEED TO BRING THE FOLLOWING:**
1) A $40 check or money order made payable to “Secretary of State”
2) Proper ID: current driver license with photo, state issued ID card, passport, or US military ID card
3) Two #2 pencils
4) Passport-size (2”x2”) color photo

Live Scan fingerprints will be required after you pass the exam. Serious Convictions may disqualify applicants. Must be 18+ years of age.

**PLEASE NOTE:** **Arrive early.** Due to State regulations, no one will be admitted to the classroom after 8:30 AM. **You must be on time** when returning to the classroom from a break. Refunds will not be issued!

Questions: info@notarypublicseminars.com

Notary Public Seminars (NPS) Inc. is a leading provider in notary education in colleges throughout California.

BECOME A SOLAR INSTALLER IN 5 WEEKS

Award of Completion

Installing solar panels are becoming more and more popular since 2010. Thousands of home & commercial properties owners are looking for independent solar installer to install solar panels on their roof-top. In fact, solar installer positions are fast growing in solar industries. By 2020, 65% solar installation will be done by independent solar installers. This course will prepare participants to design and install solar PV. Hands-on training through a Volunteer Organization will be offered free of cost to every participant.

Great for engineers and engineering students, homeowners, contractors, infotech personnel (think smaller and remote-operated systems), and those who want to install, maintain, inspect, or design solar installations. **$40 material fee paid at the time of registration.**

#8677 5 Sundays July 23 - Aug. 20 $175 9:00 AM - 1:00 PM Quayum Abdul

Quayum Abdul has a Bachelor’s and a Master’s degree in Physics from University of Dhaka, Bangladesh.
RETIREMENT PLANNING TODAY

Due to recent and ongoing tax law changes, an uncertain future for Social Security and the shift toward employee-directed retirement plans, the need for sound financial strategies has never been greater. In straightforward language, this class explains time-tested strategies that help you to make informed financial decisions. Whether your objective is to build a nest egg, protect your assets or preserve your lifestyle throughout retirement, this course helps you plan your future with confidence. This comprehensive class will cover the following eight modules over the course of two sessions:

- Life Planning for Retirement
- Retirement Needs & Expenses
- Retirement Roadblocks & Mistakes
- Retirement Income Sources
- Retirement Plan Distributions
- Investments
- Risk Management & Asset Protection
- Estate Planning

Your registration fee covers both you and your spouse and includes a 230-page textbook with examples and illustrations, which is yours to keep at no extra charge (one per couple).

#8678  2 Saturdays    Aug. 12 & Aug. 19    $69    9:00 AM - 11:30 AM    Edward Yoon

Edward Yoon is a graduate of UC Santa Barbara, with a degree in Law and Society. He has served in the financial services industry since 1994, most recently as Vice President of Investments at UBS and holds a FINRA Series & General Securities and Series 63 and 65 designations with First Allied Securities, Inc.

COMPUTERS & TECHNOLOGY

INTRODUCTION TO COMPUTER SOFTWARE

This course is designed to provide new personal computer users a plain and simple introduction to Microsoft’s software products: Word, Excel, Access, and PowerPoint. Through clear, step-by-step instructions, students will quickly become familiar with and confident in the use of Microsoft’s Office software. There will also be a “behind the scenes” tour of Windows, including recent documents, my computer, control panel, etc. Please bring a flash drive to save the work done in class.

#8679  4 Sundays    June 11 - July 2    $80    9:00 AM - 11:50 AM    Tim Kervahn
#8682  4 Sundays    July 23 - Aug. 13    $80    9:00 AM - 11:50 AM    Tim Kervahn

MICROSOFT EXCEL SPREADSHEET DESIGN AND FORMULAS

This class is designed to give intermediate instruction in the design of spreadsheets and commonly used formulas. Design includes column headings, row and column formatting, and conditional formatting. Formula instruction will include Sum, Average, Counts, Maximums, Minimums, V-Lookup and Pivot Tables. Please bring a flash drive to save the work done in class.

#8680  3 Sundays    June 11 - June 25    $50    12:00 PM - 1:50 PM    Tim Kervahn
#8681  3 Sundays    July 23 - Aug. 6    $50    12:00 PM - 1:50 PM    Tim Kervahn

MEDICAL TRAINING

AMERICAN RED CROSS ADULT AND PEDIATRIC FIRST AID / CPR

American Red Cross Certified

Participants will be taught how to recognize and respond appropriately to cardiac, breathing and first aid emergencies. They will learn the skills necessary to give immediate care to a suddenly injured or ill person until more advanced medical personnel arrives and takes over the situation. Participants need to wear comfortable clothing. Kneeling pad is suggested. $31.50 material fee paid at the time of registration for certification and CPR training kit.

#8683  1 Sunday    June 11    $55    9:00 AM - 3:00 PM    Yvette Fimbres
#8684  1 Sunday    July 9    $55    9:00 AM - 3:00 PM    Yvette Fimbres
#8685  1 Sunday    Aug. 6    $55    9:00 AM - 3:00 PM    Yvette Fimbres

Yvette Fimbres is an American Red Cross First Aid, CPR, and AED Certified Instructor.
Pharmacy Technician
10-week Program

Summary: Pharmacy Technicians work in pharmacies under the direction of a pharmacist. Their main responsibility is filling prescriptions according to doctors' orders. Pharmacy Technicians prepare medications for dispensing to patients. This generally includes retrieving drugs in the correct dosage form and strength, measuring the appropriate amount of drug and producing a prescription label. Pharmacy Technicians work with drugs to be administered orally, topically, for the eye, nose, etc. Depending upon the practice setting, a Pharmacy Technician is also involved in the admixture of drugs for intravenous use. Other duties include:

- checking inventories and ordering supplies
- receiving and checking in supplies
- assisting customers
- keeping pharmacy work areas clean
- complete insurance forms

Course content includes: pharmacy medical terminology, the history of pharmacy, the pharmacy practice in multiple environments, pharmacy calculations and measurements, reading and interpreting prescriptions and defining drugs by generic and brand names. Through classroom lecture and hands-on labs, students will review dosage calculations, drug classifications, the "top 200 drugs", I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parental nutrition (TPN), dispensing of prescriptions, inventory control and billing and reimbursement.

Job Outlook: Pharmacy Technicians may work in retail pharmacies, mail order pharmacies, home infusion pharmacies, long term care facilities, hospitals, clinics, pharmacy benefit managers and large industrial complexes. The demand for Pharmacy Technicians continues to grow with demand expected to increase substantially. This high demand is the result of the constant availability of new drugs, the national shortage of registered pharmacists, the establishment of certified pharmacy technicians and the aging population. The median wage in 2016 for Pharmacy Technicians in California was $18.75 hourly.

Certification: This comprehensive 50-hour course will prepare students to enter the pharmacy field and to take the Pharmacy Technician Certification Board’s PTCB exam.

Pre-requisites: Minimum 18 years of age and high school completion or its equivalent.

#8694 10 Saturdays July 8 - Sept. 16 $999* 8:00 AM - 1:00 PM Roxanna Loya

* Textbooks and materials included.
EKG Technician
10-week Program

Summary: EKG Technicians are responsible for performing electrocardiogram tests in order to monitor and record electrical impulses transmitted by the heart. These tests include basic EKGs, Holter Monitoring (portable EKG which records activity for 24-48 hrs.), 12 lead placement and Stress Tests (treadmill). They assist a physician in diagnosing and treating cardiac and blood vessel irregularities.

This course will include important practice and background information on anatomy of the heart and physiology, medical disease processes, medical terminology, medical ethics, legal aspects of patient contact, the Holter monitor, electrocardiography and echocardiography.

Additionally, students will practice with equipment and perform hands-on labs including introduction to the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement and other clinical practices. EKG Technicians also analyze printed readings of EKG tests, measuring various “cardiac intervals and complexes” and determining normal vs. abnormal EKG.

Job Outlook: EKG Technicians work in physician offices, hospitals, clinics, and other health care facilities and organizations. EKG Technicians also work for insurance companies to establish health and life insurance policies. Similar to other growing healthcare professions, the demand for EKG Technicians is expected to continue to grow substantially. The median wage in 2016 for EKG Technicians in California was $32.90 hourly.

Certification: This comprehensive 50 hour EKG Technician Certification Program prepares students to function as EKG Technicians and to take the American Society of Phlebotomy Technician (ASPT) – Electrocardiograph (EKG) Technician exam in addition to other National Certification Exams.

Pre-requisites: Minimum 18 years of age and high school completion or its equivalent.

#8695  10 Saturdays  July 8 - Sept. 16  $999*  8:00 AM - 1:00 PM  Teri Weller

*Location: Dan T. Williams Elementary (2444 Del Mar Ave., Rosemead, CA 91770)

#8696*  Tue & Thur  June 27 - Sept. 5  $999*  6:00 PM - 8:30 PM  Teri Weller (20 classes)

* Textbooks and materials included.
Phlebotomy

80 hours (40 hours didactic & 40 hours practical training)
No prior blood draw experience is required!

Summary: Phlebotomists draw blood for tests, transfusions, donations, or research. This program is designed to provide, through didactic and clinical instruction, training and knowledge to apply and take the National Certification Phlebotomy Technician Training exam. Didactic lectures cover the four core areas as it pertains to healthcare Setting, Overview of the Human Body, Blood Collection Procedures, and Special procedures.

Externships: The clinical instruction (externship) provides hands-on training in venipuncture technique with procedures verified through a skills check-off system. Students are expected to be available for their internships within 90 days post-classroom training. Externship locations are in Los Angeles and Orange County. Lab hours are between 8am to 7pm, Monday through Friday.

Job Outlook: Demand for Phlebotomists will remain high as doctors and other healthcare professionals require blood work for analysis and diagnoses. In addition, the need for these workers is expected to increase over the next decade due to the rapidly growing older population and the resulting demand for testing that requires blood specimens. The median wage in 2016 for Phlebotomists in California was $18.40 hourly.

Certification: Upon completion of the program, the student will qualify to apply to the State of California as a Certified Phlebotomy Technician.

Pre-requisites: Students are required to provide official (sealed) high school or GED transcripts from an institution in the United States.

#8697  Sat, Sun  Aug. 12 - Aug. 20  $1,500*  8:00 AM - 6:00 PM  Staff
(4 classes)

*Registration fee includes tuition, e-book Phlebotomy Essentials Manual, Test review, PowerPoint Study Guide, handouts, a disposable lab coat, supplies, and clinical internship. No additional materials or books are required. Testing ($109) and license ($100) fees are not included.
Prepare for employment in some of today’s hottest careers with a comprehensive, affordable, and self-paced online Career Training Program. You can begin these Programs AT ANY TIME and learn AT YOUR OWN PACE. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

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<tr>
<th>Programs are available in the following areas</th>
<th>Features</th>
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<td>Business</td>
<td>• Each course has an instructor assigned to answer student questions and solve student problems</td>
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<td>• Computer Applications</td>
<td>• Career Counselors will help you prepare for the transition from the classroom to the workplace</td>
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<td>• Computer Programming</td>
<td>• Courses are all open-enrollment and self-paced</td>
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<tr>
<td>• Construction and Trades</td>
<td>• No additional charges - all materials, workbooks, and software are included in the course fee</td>
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<td>• Health and Fitness</td>
<td>• Payment plans available</td>
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<td>• Hospitality</td>
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<td>• Information Technology</td>
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**Business**

**CERTIFIED BOOKKEEPER**
The Certified Bookkeeper Online Training Program for experienced bookkeepers leads to national certification with the American Institute of Professional Bookkeepers (AIPB). The AIPB certification is a high professional standard for bookkeepers. Fees: $1,995.00

**CERTIFIED SIX SIGMA GREEN BELT (EXAM COST INCLUDED)**
Our comprehensive course is designed for individuals who want to deliver meaningful results and lasting impacts in the areas of quality, cost containment, revenue enhancement, and customer satisfaction by implementing Six Sigma principles. This course prepares students for the Six Sigma Green Belt certification offered through the American Society for Quality. Fees: $1,895.00

**COURT INTERPRETER (SPANISH/ENGLISH)**
The Court Interpreter training program prepares you to sit for the oral component of any State Court Interpreting Examination offered in the United States. This program is language specific - Spanish/English. Fees: $2,395.00

**ENTREPRENEURSHIP: START-UP AND BUSINESS OWNER MANAGEMENT**
Start-up and Business Owner Management Online Training Program provides an excellent foundation for not just the start-up business owner, but also for business owners and managers who want to gain a further understanding of some of the fundamental principles associated with owning and operating a start-up or established business. You’ll grow in your understanding of financial and accounting terms, gain confidence and improve your communication skills, and explore the basics of running a business in accordance with legal requirements. It’s never been easier to get your own business up and running! Fees: $2,095.00

**MICROSOFT OFFICE SPECIALIST 2016 (MOS) CERTIFICATION TRAINING**
The Microsoft Office 2016 Specialist training program prepares you to sit for the Microsoft Office Specialist Certification Exams, which cover Word, Excel, PowerPoint, Outlook, and Access. Fees: $1,995.00

**PURCHASING AND SUPPLY CHAIN MANAGEMENT**
The Purchasing and Supply Chain Management Online Training Program will introduce you to the fundamental aspects of the supply chain environment, including enterprise resource planning systems and requirement systems. The interrelationships between purchasing, vendor selection, sources of supply, and technology will also be explored in this program. The focus is on management and the skills and resources that a successful manager needs. Fees: $2,295.00

More training programs available at our website: careertraining.ed2go.com/elac
Healthcare and Fitness

ADMINISTRATIVE DENTAL ASSISTANT
This nationally recognized Administrative Dental Assistant Online Certificate Program will teach you the essential skills for managing the business aspects of a dental practice and becoming an administrative dental assistant. You will learn about dental terminology and anatomy, medical records management, accounts receivable and reimbursement management, insurance and patient billing, patient scheduling, and procedural and diagnostic coding. The Administrative Dental Assistant Online Program will prepare you for a new career working in a dental office. Fees: $1,795.00

CBCS MEDICAL BILLING AND CODING (VOUCHER INCLUDED)
CBCS Medical Billing and Coding is an ideal program for students new to a medical career. If you’re seeking entry into the healthcare industry, this comprehensive program will provide you with all of the information you need to earn a certification in medical billing and coding. Fees: $2,195.00

CERTIFIED ELECTRONIC HEALTH RECORDS SPECIALIST
Whether you already work in the medical field or you’re transitioning from another career, becoming a CEHRS can open up new job opportunities for you, give you higher earning power, and make you an in-demand professional in a wide variety of healthcare settings. This program will provide everything you need to make it happen! Fees: $1,795.00

FITNESS BUSINESS MANAGEMENT
Learn to strategically manage a personal training program or a fitness department with the education you’ll get in the Fitness Business Management Online Training Program. This program is ideal for allied health and fitness professionals, personal trainers, fitness managers, and entrepreneurs who wish to establish a successful business model to apply to a fitness operation. Fees: $2,595.00

Hospitality

CERTIFIED WEDDING PLANNER
This comprehensive program covers everything an aspiring wedding planner needs to know to get started in the business. Whether you plan on working part-time or full-time, this program will provide all the knowledge you need to work as a professional wedding planner or start your wedding planning business. Fees: $1,595.00

EVENT MANAGEMENT AND DESIGN
From planning to pyrotechnics, the event Management and Design Online Training Program will teach you everything you need to know to create events that are truly special. Fees: $1,995.00

Construction

HOME INSPECTION CERTIFICATE
Learn about standards of practice, defects recognition, inspection guidelines, reporting methodologies, and liability management as you prepare to become a home inspector. Fees: $2,295.00

OIL REFINERY OPERATIONS
The Oil Refinery Operations Online Training Program will prepare you for an entry-level career as an oil refinery operator. In the United States there are thousands of oil refineries. These facilities are operated by oil refinery operators. Oil refinery operators are highly paid and enjoy a stable work environment, and there’s an ongoing need for entry-level personnel. Fees: $2,595.00

Information Technology

CERTIFIED INFORMATION SECURITY MANAGER (CISM)
The Certified Information Security Manager (CISM) accreditation is a highly respected certification within the IT industry. Obtaining your CISM certification qualifies you for a position in Risk Management, Security Auditor, Compliance Officer or an executive management position as a CSO, CTO or CIO. Fees: $795.00

CISCO CERTIFIED NETWORK PROFESSIONAL (CCNP)
The CCNP Certification Training Program contains 3 training courses, preparing you for the CCNP Routing & Switching certification. The CCNP certification is one of the highest level credentials Cisco offers, preparing you for positions as a Network Engineer, System Engineer, Network Administrator and many other positions. Fees: $2,295.00

More training programs available at our website: careertraining.ed2go.com/elac
SELF-HYPNOSIS FOR SELF-IMPROVEMENT
Learn how to hypnotize yourself to make improvements such as: increasing energy levels, motivation, inspiration, tolerance, overcoming nervousness, bad habits, procrastination, and insomnia. You can also learn to create hypno-anesthesia to prevent and lessen physical pain. Self-Hypnosis has been practiced since ancient times and is still practiced in our present time. **$20 material fee paid at the time of registration.**

#8688 5 Sundays June 11 - July 9 $65 1:30 PM - 3:00 PM Victor Aragón

MEDINATION SECRETS REVEALED
Throughout centuries meditation has been used to increase energy levels, accelerate healing, increase inner peace, lessen stress, reconnect with the inner self, to sharpen the senses, access telepathy, and for channeling (what a medium does), etc. In this class you will learn why, how, when, and where to meditate to benefit the maximum. Please bring a chair to sit outside for meditation. **$20 material fee paid at the time of registration.**

#8689 5 Sundays July 23 - Aug. 20 $65 12:00 PM - 1:20 PM Victor Aragón

Victor Aragón Jr. is a Certified Hypnotherapist with expertise in Therapeutic Hypnosis, Human Behavior, Metaphysics and is the Published Author of the book: Philosophy of Life.

MUSIC

SINGING - INTRODUCTION TO VOICE INSTRUCTION
Ages: 16 yrs. and up
Learn how to sing or improve your technique in a supportive and friendly environment. This class will teach you proper singing and breathing techniques to improve your singing style. **Students are recommended to bring a voice recorder and a pencil to class.**

#8690 5 Saturdays June 10 - July 15 $65 2:30 PM - 4:00 PM Bianca Galicia
No class: 7/1

#8691 5 Saturdays July 22 - Aug. 19 $65 2:30 PM - 4:00 PM Bianca Galicia

Bianca Galicia is a student in the Applied Music Program at East Los Angeles College, which only accepts the best and most talented students. She has participated in performances such as Carmen, The Magic Flute, and Street Scene.

ARTS & CRAFTS

JAPANESE BUNKA EMBROIDERY CLUB
Bunka, a form of Japanese embroidery, is the art of painting on fabric using a needle and thread. In this class students practice different stitch techniques to create detailed pictures resembling delicately shades paintings. Unlike some other forms of embroidery, bunka is fragile and is usually presented as artwork rather than as clothing adornment. This class is designed for students that are currently working on a Japanese Bunka Project. No instruction is provided for new students at the moment.

#8692 5 Saturdays June 10 - July 8 $25 9:00 AM - 11:00 AM K. Hashimoto

#8693 5 Saturdays July 22 - Aug. 19 $25 9:00 AM - 11:00 AM K. Hashimoto
CHINESE BRUSH PAINTING
Ages: Teenagers and adults
Learn the lovely art of Chinese brush painting. This course will demonstrate basic brush strokes techniques and introduce students to blending, color mixing, and brush loading. Subjects and themes will include flowers, birds, insects, bamboo, and landscapes, among others. $10 material fee paid at the time of registration.

#8698  5 Saturdays  June 10 - July 8   $55  11:00 AM - 11:50 AM  Qian Yu
#8699  5 Saturdays  July 22 - Aug. 19 $55  11:00 AM - 11:50 AM  Qian Yu

*Location: Dan T. Williams Elementary (2444 Del Mar Ave., Rosemead, CA 91770)*

#8700*  5 Wednesdays  June 14 - July 12 $55  7:00 PM - 7:50 PM  Qian Yu
#8701*  5 Wednesdays  July 26 - Aug. 23 $55  7:00 PM - 7:50 PM  Qian Yu

Qian Yu has a Master of Fine Arts from CSULA.

GLYCERIN SOAPMAKING
Custom made soaps are perfect for gifts, bathroom decor, and people with sensitive skin. You will create many kinds of soaps while learning how to layer colors, use molds, and add fragrances, herbs, and toys. Express your creativity and join the fun! Covers everything you’ll need. $18 material fee paid at the time of registration.

#8702  1 Saturday  June 10  $35  1:00 PM - 4:00 PM  Jeannette Bovard

CANDLE MAKING BASICS
Learn all the basics for making beautiful molded and container candles in one afternoon. This workshop focuses on techniques, materials, safety, and troubleshooting. Each participant will make and take home three different candles plus a handout with full instructions. No prior experience necessary. Please wear old clothes and closed-toe shoes. (No sandals.) $15 material fee paid at the time of registration.

#8703  1 Sunday  June 25  $35  1:00 PM - 4:00 PM  Jeannette Bovard

NATURAL BATH & BEAUTY PRODUCTS
Learn to make skin care and cleansing products that are good for you and good for the environment. Bath salts, fizzies, body scrubs, lotions, and massage oils will be created in class using all natural ingredients, fragrances, and dyes. Tips on storing, packaging, and shopping will be covered, plus you will take home samples of everything you make in this hands-on workshop. $20 material fee paid at the time of registration.

#8704  1 Sunday  July 30  $35  1:00 PM - 4:00 PM  Jeannette Bovard

DIPPED & MOLDED CHOCOLATES
Learn to create delicious and beautiful chocolate candies for every occasion. Chocolate dipped strawberries and pretzels, almond bark, nut cups, and molded chocolates in every shape are easy, fast, and fun to make. They are great for holidays, birthdays, weddings, showers, and other special occasions. We will make a variety of candies in this hands-on class and discuss where to purchase supplies, how to package your creations, and the best ways to store your chocolates. $15 material fee paid at the time of registration, includes all supplies and two molds to take home.

#8705  1 Sunday  Aug. 20  $35  1:00 PM - 4:00 PM  Jeannette Bovard

Jeannette Bovard has been teaching decorative arts classes since 1998, including at ELAC, LACC, LA Mission College, Michael’s Stores, Beverly Hills Adult School, and at the Brand Library, Glendale. She is a graduate of USC, where she earned degrees in History/Art History, and Journalism.
### JEWELRY MAKING - BEGINNING WIRE WRAPPING
Learn step-by-step techniques to make beautiful jewelry designs with wires over "semi-precious" beads. Participants will learn to attach beads with solderless wire linking techniques to make earrings, bracelets and necklaces. Class will also cover how to make your jump rings, spacers, charms and clasps with a particular design. Wire wrapping is a hobby that can easily be used for profit. Please bring round nose pliers, flat nose pliers & wire cutters. **$18 material fee paid at the time of registration.**

| #8706 | 1 Sunday | June 11 | $35 | 2:30 PM - 5:30 PM | Rosy Espinoza |
| #8707 | 1 Saturday | July 22 | $35 | 10:00 AM - 1:00 PM | Rosy Espinoza |

### JEWELRY MAKING - INTERMEDIATE WIRE WRAPPING
**Prerequisite: some practice with wire wrapping.**
Discover how to use wires to frame and wrap semi-precious stones with no holes, how to group beads with no jump rings to create a heart or other shapes. These techniques can be used to make pendants, bracelets and necklaces. Please bring pliers from previous class (roundnose, chainnose and flush wire cutters), a marker -“sharpie”, and pliers: Flatnose, nylon-jaw and bail-making pliers (optional). **$18 material fee paid at the time of registration.**

| #8708 | 1 Saturday | July 22 | $35 | 2:30 PM - 5:30 PM | Rosy Espinoza |

### CAKE DECORATION
This course is designed to offer the first time decorator, a basic step-by-step instruction to fundamental cake decorating. It covers the basic skills of color mixing, different types of icing, borders, tool description, basic rose, simple floral arrangements, and figure piping. **$40 material fee paid at the time of registration for cakes and decorating materials. Students also receive on the 1st class meeting a list of other necessary supplies to bring for subsequent classes.**

*Location: 1055 Corporate Center Dr., Monterey Park, CA 91754*

| #8709* | 4 Wednesdays | June 14 - July 5 | $70 | 7:00 PM - 9:30 PM | Grace Wong |

### FONDANT CAKE DECORATION
This course is designed to offer step-by-step instruction to fondant cake decoration. Participants will learn to decorate a cake with fondant drapes, roses, leaves, bows, and cutout flowers. They will also learn to use brush embroidery and stringwork techniques to create royal icing accents. **$40 material fee paid at the time of registration for cakes and decorating materials. Students also receive on the 1st class meeting a list of other necessary supplies to bring for subsequent classes.**

*Location: 1055 Corporate Center Dr., Monterey Park, CA 91754*

| #8710* | 4 Tuesdays | July 25 - Aug. 15 | $85 | 7:00 PM - 9:30 PM | Grace Wong |

Grace Wong is a Swiss and French trained chef, culinary instructor at Glendale College, and owner and operator of two bakery stores.
MAKING & SPECIAL EFFECTS

SPECIAL EFFECTS MAKEUP - BEGINNIGN LEVEL

Learn to create awesome and gruesome facial effects in this horrific hands-on special effects class. Topics include: burn effects, zombie makeup, bullet holes, fresh scabs, bruising, and realistic blood. Please request a list of required materials for this class at the time of registration. Students will be expected to print handouts and bring them to each class meeting. Please provide a valid email address at the time of registration for the instructor to send you these documents. Students are expected to bring a small stand alone mirror to class.

Students may not use personal cameras, cell phones, or any other like devices to record the lectures provided in this class.

#8711 4 Sundays    July 9 - July 30   $100  2:00 PM - 5:00 PM   C. MacDonald

BEGINNERS FACE PAINTING

This course is an introduction to face painting. Participants will learn the freehand stroke skills necessary to create swirls, teardrops, curlicues, dots and spots, stroke leaves, and teardrop flowers. Topics will also include tool and makeup selection, loading your brush with multiple colors, using split cakes, and proper hygiene. The skills learned in this class can be used for children’s parties, family gatherings, school events, or to make extra money as a face painter.

Participants should bring a child (7 - 12 yrs) as a model and will be expected to print handouts and bring them to each class meeting. Please provide a valid email address at the time of registration for the instructor to send you these documents. $50 material fee paid at the time of registration.

Students may not use personal cameras, cell phones, or any other like devices to record the lectures provided in this class.

#8712 2 Sundays    June 18 - June 25   $50  2:00 PM - 5:00 PM   C. MacDonald

#8713 2 Sundays    Aug. 6 - Aug. 13   $50  2:00 PM - 5:00 PM   C. MacDonald

2-DAY PERSONAL MAKEUP LESSON

This in-depth 2-day makeup workshop will teach you how to create a professional personalized makeup application. Create ways to apply your makeup quickly, effectively, and in the correct color scheme. Transform your makeup application from day to night! It’s a perfect workshop for someone looking to perfect their own “personal” makeup application.

Topics include:

- Brushes & tools
- Color theory
- Preparing the skin
- Color correction
- Foundation matching & application
- Conceal & camouflage
- Eye shape and size
- Natural and smokey eye-shadow application
- Eye lining - powder, creams, liquid
- Eyebrow shape & application
- Blush & bronzers
- Lips - shape & color
- Lashes - curling, mascara, false lashes (individual & strip)

#8714  Sat. & Sun.    July 15 - July 16   $150  12:00 PM - 3:00 PM   Jason Sanchez
MAKEUP ARTISTRY WORKSHOPS

Makeup artistry workshops are the resource for the aspiring artist or a cosmetologist who wants to include makeup design to their services. The lessons are live and interactive. You can ask questions, view makeup demonstrations, and collaborate with other artists. Attendees will participate in hands-on application of all makeup techniques reviewed. You will be taught what it takes to become a professional makeup artist, or just look like one. Jason Sanchez provides training to both, the novice, and the person who wants to specialize in makeup artistry as a career. For more information visit: www.geishastudio.com

MAKEUP ARTISTRY 101
Award of Completion
This 6-day workshop is designed for the makeup artist who needs to know the essential principles of makeup artistry. We will discuss some of the ins and outs of the business. This intensive program will give you a solid foundation from which to start or enhance an exciting career in makeup artistry!

Topics include:

- Brushes & tools
- Color theory
- Preparing the skin
- Color correction
- Foundation matching & application
- Conceal & camouflage
- Eye shape and size
- Eye - shadow application
- Eye lining - powder, creams, liquid
- Eyebrow shape & application
- Blush & bronzers
- Lips - shape & color
- Lashes - curling, mascara, false lashes (individual & strip)

Day 1: Career options, interacting with the client, sanitation and disinfection, brushes and tools, interacting with the client, and the procedure

Day 2: Skin coloring and undertones, color correction, foundation levels, conceal and camouflage, shading and highlighting, color theory, eye shapes and size, eye shadow application

Day 3-4: Eyeshadow techniques - natural, smoky, and cut crease, eye lining methods, false lashes, blush and bronzer, shading and highlighting, lips technique

Day 5: Learn how to build a “Look” (day to night) / Lab Day

Day 6: Exit exam

$3 material fee paid at the time of registration for class handouts.

Optional $20 material fee paid at the time of registration for fake eyelashes, fake eyelash tool, fake eyelash glue, contouring brush, & eyebrow stencil. Students can bring their own materials or pay the $20 material fee to receive the materials from the instructor.

#8715 Sat. & Sun. Aug. 5 - Aug. 20 $325 12:00 PM - 3:00 PM Jason Sanchez (6 classes)

Jason Sanchez has been a professional and celebrity makeup artist for over a decade.
5 FORMAS CONVENIENTES DE REGISTRARSE

**POR INTERNET:** communityservices.elac.edu

**POR TELEFONO:** (323) 265-8793

**POR FAX:** (323) 265-8687

**POR CORREO:** Llene la forma de registración y envíela por correo por lo menos DOS semanas antes de que comiencen las clases. Incluya un cheque para el pago o la información de su tarjeta de crédito. Los cheques deben ser hechos a nombre de East Los Angeles College.

Domicilio: ELAC Community Services
1301 Avenida César Chávez
Monterey Park, CA 91754

**EN PERSONA:**
Campus principal del colegio: Edificio K7 Cuarto 107
1301 Avenida César Chávez, Monterey Park, CA 91754

Horarios de oficina:
lunes 8:30 AM - 4:45 PM
martes 8:30 AM - 3:00 PM
miércoles 8:30 AM - 4:45 PM
jueves 8:30 AM - 4:45 PM
viernes 8:30 AM - 4:45 PM
sábado 7:00 AM - 3:00 PM
domingo 7:00 AM - 3:00 PM

CURSOS EN ESPAÑOL

**INTRODUCCIÓN AL USO DE REDES SOCIALES**
El internet facilita la comunicación por medio de las redes sociales. Este curso le ofrece las habilidades y conocimientos necesarios para entender y utilizar las redes sociales más populares, tales como Facebook, Twitter y YouTube.

- **#8717** 5 sábados 10 de junio - 8 de julio $55 9:00 AM - 9:50 AM G. Covarrubias
- **#8718** 5 sábados 22 de julio - 19 de ago. $55 9:00 AM - 9:50 AM G. Covarrubias

**CONOCIMIENTOS BÁSICOS DE COMPUTACIÓN**
Este curso está diseñado para personas con poca experiencia en el uso de las computadoras. Se cubrirá el uso del ratón (mouse) y el teclado, como escribir un documento, incluyendo un resume de trabajo, el internet y sus principales servicios, y el uso de correo electrónico (e-mail).

- **#8719** 5 sábados 10 de junio - 8 de julio $55 10:00 AM - 10:50 AM G. Covarrubias
- **#8720** 5 sábados 22 de julio - 19 de ago. $55 10:00 AM - 10:50 AM G. Covarrubias

Gabriel Covarrubias tiene más de 13 años de experiencia en computación y diseño.
ARREGLOS FLORALES
Aprenda a diseñar arreglos florales usando flores frescas, los cuales podrá usar para decorar su casa, como regalo, o para desarrollarse económicamente en su propio negocio o en una florería. La maestra provee las flores y los materiales necesarios para crear los diferentes arreglos y al finalizar el día usted se podrá llevar sus trabajos a casa. Favor de traer tijeras o cuchillo para cortar flores y papel periódico para cubrir la mesa. $40 para materiales deben ser pagados al momento de su registración.

NIVEL PRINCIPIANTE
#8721 3 sábados 10 de junio - 24 de junio $65 2:00 PM - 5:00 PM Eva Ucañan

NIVEL INTERMEDIO
#8722 3 sábados 22 de julio - 5 de ago. $65 2:00 PM - 5:00 PM Eva Ucañan

ARREGLOS FLORALES PARA BODAS
Aprenda a diseñar arreglos florales para bodas usando flores frescas. La maestra provee las flores y los materiales necesarios para crear los diferentes arreglos y al finalizar el día usted se podrá llevar sus trabajos a casa. Favor de traer tijeras o cuchillo para cortar flores y papel periódico para cubrir la mesa. $40 para materiales deben ser pagados al momento de su registración.

#8723 3 domingos 11 de junio - 25 de junio $65 2:00 PM - 5:00 PM Eva Ucañan
#8724 3 domingos 6 de ago. - 20 de ago. $65 2:00 PM - 5:00 PM Eva Ucañan

JOYERÍA DE ALAMBRE
Aprenda paso a paso a hacer hermosos diseños de joyería de alambre usando piedras o cuentas. Los participantes en esta clase aprenderán a hacer diseños de piedras envueltas en alambre para crear aretes, brazaletes y collares. El curso también cubrirá como hacer cierres y divisores con diseños especiales. La joyería con alambre es un pasatiempo que puede fácilmente generarle ganancias. Favor de traer pinzas de punta redonda, pinzas de punta plana, y pinzas para cortar alambre. $18 para materiales deben ser pagados al momento de su registración.

#8725 1 sábado 10 de junio $35 3:30 PM - 6:30 PM Rosy Espinoza
#8726 1 domingo 23 de julio $35 2:30 PM - 5:30 PM Rosy Espinoza

AUTO-HIPNÓSIS PARA SALIR ADELANTE
El practicar auto-hipnosis puede ayudarle a aumentar la motivación, concentración, memoria, y los niveles de energía. También puede ayudarle a disminuir o superar la ansiedad social y en los exámenes, la desidia, el insomnio y mucho más para que pueda disfrutar y tener más éxito en su vida profesional y personal. $20 para materiales deben ser pagados al momento de su registración.

#8727 5 domingos 11 de junio - 9 de julio $65 12:00 PM - 1:20 PM Victor Aragón

MEDITACIÓN Y SUS SECRETOS REVELADOS
A través de los siglos la meditación ha sido utilizada para aumentar los niveles de energía, acelerar el sanamiento, disminuir el estrés, encontrar la paz interior, reconectarse con el ser interno, fortalecer los sentidos, canalizar (lo que hace un Médium), y más. $20 para materiales deben ser pagados al momento de su registración.

#8728 5 sábados 22 de julio - 19 de ago. $65 12:30 PM - 2:00 PM Victor Aragón

Victor Aragon es un Hipnoterapeuta Certificado experto en Hipnoterapia, Comportamiento Humano y Metafísica.
DECORACIÓN DE PASTALES
Aprenda a decorar sus propios pasteles para crear una fuente de ingreso o simplemente para festejar a sus seres queridos. En esta clase aprenderá paso a paso cómo decorar un pastel usando técnicas en crema (betún). Aprendrá a nivelar los pasteles, a rellenarlos, y a decorarlos con bordes y rosas, y a agregarles la escritura. $40 para materiales deben ser pagados al momento de su registración.

NIVEL PRINCIPIANTE
#8729  4 domingos  2 de julio - 23 de julio  $70  10:00 AM - 12:30 PM  Connie Vasquez

NIVEL INTERMEDIO
#8730  4 domingos  2 de julio - 23 de julio  $70  12:30 PM - 3:00 PM  Connie Vasquez

MAQUILLAJE PERSONAL
Este curso de maquillaje personal le enseñará cómo crear una aplicación de maquillaje de una manera personalizada. Aprenderá a aplicarse el maquillaje de una manera rápida, efectiva, y en el color correcto. También aprenderá a transformar su aplicación de maquillaje de un look de día a un look de noche. Este es el curso perfecto para alguien que busca perfeccionar su propia aplicación de maquillaje.

#8731  1 sáb. y 1 dom.  15 de julio - 16 de julio  $150  12:00 PM - 3:00 PM  Staff

MAQUILLAJE PROFESIONAL
Los cursos de maquillaje profesional son un recurso para principiantes o cosmetólogos/as que desean añadir el diseño de maquillaje a sus servicios. Las lecciones son entretenidas e interactivas. Los estudiantes pueden hacer preguntas, ver demostraciones y colaborar entre sí. Además, los estudiantes pondrán en práctica las aplicaciones de las técnicas de maquillaje aprendidas. Se otorga un certificado al finalizar el curso.

Este taller de 6 días ofrece las técnicas y conocimientos esenciales del maquillaje profesional para empezar una excitante carrera en maquillaje.

Día 1: Diferentes carreras, interacción con clientes, limpieza de brochas de maquillaje, pinceles e instrumentos, y diferentes procedimientos.

Día 2: Color de la piel y matices, corrección de color, camuflaje, sombras e iluminación, teoría de color, formas de ojos y aplicación de sombras para ojos.

Día 3 y 4: Técnicas de sombras para ojos: natural, smokey, métodos de delineado de ojos, rubor y bronceado, sombras e iluminación, y técnicas para labios.

Día 5: Día de Practica - Como crear un look de día a noche.

Día 6: Examen final.

$3 para materiales deben ser pagados al momento de su registración para pagar el costo de hojas informativas. $20 para materiales opcionales pueden ser pagados al momento de su registración para pagar por pestañas postizas, una herramienta necesaria para su aplicación, pegamento, una brocha, y una plantilla para cejas. Los estudiantes pueden traer sus propios materiales o pagar $20 para que el maestro les proporcione estos materiales.

#8732  sáb. y dom.  5 de ago. - 20 de ago.  $325  12:00 PM - 3:00 PM  Staff

(6 clases)
ONLINE COURSES

Convenient, Affordable, and Effective

Take ed2go courses anywhere and when it’s most convenient for you. We offer you hundreds of engaging online courses for adults, covering every topic from SAT Test Preparation to Web Design.

Each ed2go course comes equipped with a patient and caring instructor, lively discussions with your fellow students, and plenty of practical information that you can put to immediate use.

Ed2go online courses are not part of the Credit and Noncredit programs at East Los Angeles College. For more information on Credit and Noncredit programs please visit www.elac.edu. All ed2go courses are part of the Community Services enrichment courses, no college credit is given for these courses.

All instructor-facilitated online courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

New course sessions begin monthly.

Starting Dates
May 17
June 14
July 12
August 16
September 13

Class Registration Fee
$100, unless otherwise noted.

How to Get Started
1. Visit our Online Instruction Center: www.ed2go.com/elac
2. Click the Courses link, choose the department and course title you are interested in and select the Enroll Now button. Follow the instructions to enroll and pay for your course. Here you will choose a username and password that will grant you access to the Classroom.
3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with the username and password you selected during enrollment.

More courses available at our Online Instruction Center.

ACCOUNTING AND FINANCE

ACCOUNTING FUNDAMENTALS
Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

INTRODUCTION TO MICROSOFT EXCEL 2016
Become proficient in using Microsoft Excel 2016 (now available through Office 365) and discover how to create worksheets, workbooks, charts, and graphs quickly and efficiently.

INTRODUCTION TO QUICKBOOKS 2016
Gain control of the financial accounting of your business using this powerful software program, including how to create statements and invoices and track payables and receivables.

PERSONAL FINANCE
Protect your assets and discover how best to achieve all your financial goals.

REAL ESTATE INVESTING
Build and protect your wealth by investing in real estate.

STOCKS, BONDS, AND INVESTING: OH, MY!
Learn how to make wise investment decisions so that you have enough money to live comfortably through your retirement.

WRITING AND PUBLISHING

BEGINNING WRITER’S WORKSHOP
Get a taste of the writer’s life and improve your writing skills in this introduction to writing creatively.

THE KEY TO EFFECTIVE EDITING
If you aspire to be an editor, this course will teach you the fundamentals of top-notch editing for both fiction and non-fiction.

WRITING ESSENTIALS
Master the essentials of writing so you can excel at business communications, express yourself clearly online, and take your creative literary talents to a new level.

Grammar Refresher
Whatever your goals, a grasp of English grammar is important if you want to improve your speaking and writing skills.
ONLINE COURSES

All instructor-facilitated online courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

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3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with the username and password you selected during enrollment.

More courses available at our Online Instruction Center.

B U S I N E S S

A TO Z GRANT WRITING
Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

ACHIEVING SUCCESS WITH DIFFICULT PEOPLE
Learn how to have more successful relationships with difficult bosses, co-workers, students, neighbors, or relatives

ADMINISTRATIVE ASSISTANT FUNDAMENTALS
Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.

COMPUTER SKILLS FOR THE WORKPLACE
Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

CREATING A SUCCESSFUL BUSINESS PLAN
Turn your business ideas into a solid plan for financing and long-term success.

EFFECTIVE BUSINESS WRITING
Improve your career prospects by learning how to develop powerful written documents that draw readers in and keep them motivated to continue to the end.

FUNDAMENTALS OF SUPERVISION AND MGMT.
Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

INTRODUCTION TO MICROSOFT ACCESS 2016
Learn to build, edit, and maintain a database in Microsoft Access 2016, complete with tables, reports, forms, macros, and queries to give you fast access to all your important information.

INTRODUCTION TO MICROSOFT POWERPOINT 2016
Learn how to use Microsoft PowerPoint 2016 (now available through Office 365) to create professional-looking presentations using slide and layout masters that make global changes in a snap.

INTRODUCTION TO NETWORKING
Learn the fundamentals of networking and prepare for a career in a new and fast-growing field.

KEYS TO EFFECTIVE COMMUNICATION
Lost for words? Don’t be! Learn to build rapport, trust, warmth, and respect through conversation.

LEADERSHIP
Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life.

PROJECT MANAGEMENT FUNDAMENTALS
Gain the skills you'll need to succeed in the fast-growing field of project management.

START YOUR OWN SMALL BUSINESS
Stop dreaming and learn how to start your own successful small business.

USING SOCIAL MEDIA IN BUSINESS
Learn how to use the five most popular social media platforms (Facebook, Twitter, LinkedIn, Pinterest, and Google+) to grow and promote your business.
ONLINE COURSES

All instructor-facilitated online courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

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1. Visit our Online Instruction Center:
   www.ed2go.com/elac

2. Click the Courses link, choose the department and course title you are interested in and select the Enroll Now button. Follow the instructions to enroll and pay for your course. Here you will choose a username and password that will grant you access to the Classroom.

3. When your course starts, return to our Online Instruction Center and click the Classroom link. To begin your studies, simply log in with the username and password you selected during enrollment.

More courses available at our Online Instruction Center.

TEST PREPARATION

PREPARE FOR THE GED® TEST
Want to pass the GED® test? This course will help you develop the skills you'll need to succeed.

GRE PREPARATION - PART 1 (VERBAL / ANALYTICAL)
Discover powerful strategies for success in the verbal and analytical sections of the GRE (course 1 of 2).

GRE PREPARATION - PART 2 (QUANTITATIVE)
Learn a variety of useful techniques for tackling the math section of the GRE (course 2 of 2).

HEALTH CARE & MEDICAL

CERTIFICATE IN FOOD, NUTRITION, AND HEALTH
In this certificate program, you'll gain a holistic overview of current food and nutrition issues and their impact on physical, social, emotional, and spiritual health.

CERTIFICATE IN MINDFULNESS
In the Certificate in Mindfulness, you'll learn about mindfulness and meditation, mindfulness and happiness, mindful eating, mindful movement (walking, yoga, Tai Chi, and Qigong), and mindful relationships.

HUMAN ANATOMY AND PHYSIOLOGY
Gain a greater appreciation and understanding of the marvelous complexity of the human body.

INTRODUCTION TO NATURAL HEALTH AND HEALING
Learn how to promote wellness, balance, and health in all aspects of your daily life.

MEDICAL TERMINOLOGY: A WORD ASSOCIATION APPROACH
Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

TEACHING AND EDUCATION

SOLVING CLASSROOM DISCIPLINE PROBLEMS
Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.

TEACHING STUDENTS WITH ADHD
Learn practical strategies for helping children with attention deficit hyperactivity disorder (ADHD) succeed in school.

TEACHING STUDENTS WITH AUTISM
Help your students with high-functioning autism and Asperger’s Syndrome unlock their potential in the classroom.

LANGUAGES

SPANISH FOR MEDICAL PROFESSIONALS
Learn medical Spanish quickly and easily, honing your basic conversational skills and mastering key healthcare words and phrases.

SPEED SPANISH
Learn six easy recipes to glue Spanish words together into sentences, and you'll be engaging in conversational Spanish in no time.

DISCOVER SIGN LANGUAGE
Discover the fun of learning sign language and using your hands to communicate with Deaf people.
**Our mission**

- The mission of the Noncredit Department is to provide adults with skills that are critical to their ability to succeed in college and on the job.
- We also help students acquire the necessary skills, such as reading, writing, computation, speaking and listening.

- Furthermore, our mission goes beyond the development of English as a second language: we support our students with a solid and strong family foundation and the ability to exercise full use of ELAC’s student benefits.

**Contact us:**
(323) 260 - 8174
Hablamos español
我們說中文

**Location:** 1301 Avenida Cesar Chavez, Monterey Park, CA 91754

**Office Hours:**
Monday & Thursday, 8:30 AM - 7:00 PM
Tuesday, Wednesday, & Friday, 8:30 AM - 5:00 PM

**Counseling Services are available.**

Make an appointment with our counselors to prepare your educational plan.
(Hablamos español 我們說中文)
(323) 260 - 8174

March 29, 2017

OFFICE CLOSED / NO CLASSES: July 4 and Sept. 2 - 4
For more information call or visit our office: (323) 265 - 8793; Building K7 Room 107
NONCREDIT COURSES FOR ADULTS

ESL (ENGLISH AS A SECOND LANGUAGE)
The ESL Program consists of four core ESL Levels from low beginning through high intermediate, as well as elective offerings in conversation, writing and workplace preparation. By helping students to improve their English skills, the program allows learners to function better in their daily lives as well as prepare them for credit courses at the college.

Registration Information
Office Location: E3-100
Office Hours:
Mon & Thurs: 8:30am-7:00pm
Tue, Wed & Fri: 8:30am-5:00pm
Phone: (323) 260-8174

ESL 42 - LEVEL 3
This course is designed for students at the low-intermediate level of English language acquisition. It provides instruction in grammar, verbal communication skills, and comprehension of spoken English.

June 12 - August 28
Section #: 8709 8:00 AM - 11:05 AM MTWTh STAFF E3-308
Section #: 8710 5:30 PM - 8:35 PM MTWTh STAFF E3-152

ESL 43 - LEVEL 4
This course is designed for students at the high-intermediate level of English acquisition.

June 12 - August 28
Section #: 8711 8:00 AM - 11:05 AM MTWTh MANALO E3-152
Section #: 8712 5:30 PM - 8:35 PM MTWTh STAFF E3-308

ESL 44 - CONVERSATION
The course provide students the opportunity to speak, hear and use the English language in a relaxed and friendly environment.

June 12 - August 28
Section #: 8713 8:00 AM - 11:05 AM MTWTh STAFF E3-553
Section #: 8714 11:30 AM - 2:35 PM MTWTh STAFF E3-150
Section #: 8715 5:30 PM - 8:35 PM MTWTh STAFF E3-150
NONCREDIT COURSES FOR ADULTS

ACADEMIC PREPARATION (HELPS IN PREPARING FOR GED)
Academic Preparation courses are designed for students who wish to improve reading, writing, math, and study skills before enrolling in college level credit courses. These classes also meet the requirements for the GED preparation.

Registration Information
Office Location: E3-100
Office Hours:
Mon & Thurs: 8:30am-7:00pm
Tue, Wed & Fri: 8:30am-5:00pm
Phone: (323) 260-8174

WRITING MECHANICS
This course is an introduction to the essential elements of the structure of the English language.

June 127 - August 28
Section #: 8701 9:00 AM - 11:05 AM TTh VILLACORTE E3-150

WRITING ESSAYS
Writing Essays is a course to develop the ability to write short essays through a step-by-step approach.

June 12 - August 28
Section #: 8702 8:30 AM - 10:05 AM MW STAFF E3-107
Section #: 8703 9:00 AM - 10:35 AM MW VILLACORTE E3-150
Section #: 8704 4:35 PM - 6:10 PM MW STAFF E3-107

READING NON-FICTION
This course develops the ability to read and understand various form of nonfiction, including newspapers, magazines, and longer genres such as biography.

June 12 - August 28
Section #: 8705 10:50 AM - 12:25 PM MW STAFF E3-107
Section #: 8706 6:55 PM - 8:30 PM MW STAFF E3-107

WHOLE NUMBERS AND DECIMALS
This course is a review of the basic number function of whole numbers and decimals.

June 12 - August 28
Section #: 8707 9:00 AM - 11:05 AM TTh STAFF E3-107

FRACTIONS
This course teaches the student how to add, subtract, divide and multiply fractions.

June 12 - August 28
Section #: 8708 10:50 AM - 12:55 PM TTh STAFF E3-107
ESCALANTE MATH PROGRAM

BASIC SKILLS (MATHEMATICS)

Requirements: Completion of 6th grade or above upon entering the program.

Registration Information
Office: K5-102
Phone: (323) 267-3761

BASIC SKILLS 28CE - PRE-ALGEBRA
This course is a preparatory course for students who want to attain a readiness for Algebra 1. It is designed to help students develop mathematical organizational and study skills necessary to succeed in Algebra 1.

June 19 - August 4
Section #: TBA 8:00 AM - 12:15 PM MTWTHF STAFF ELAC

BASIC SKILLS 29CE - ALGEBRA 1
This course includes the continued study of algebraic concepts and methods including expressions, equations, inequalities and matrices. It also includes the use of tables and graphs as tools to interpret the content. The operations on expressions, equations, inequalities and matrices are studied with an emphasis on the power of mathematical abstraction and symbolism.

June 19 - August 4
Section #: TBA 8:00 AM - 12:15 PM MTWTHF STAFF ELAC

BASIC SKILLS 30CE - GEOMETRY
This course includes the study of two and three dimensions to develop geometric skills and concepts and the ability to construct formal logical arguments in a geometric setting. It includes the study of concepts such as: transformations, congruence, and similarity. The course aims to interpret and use the content to solve real life problems. All the above is studied for the development of understanding of an axiomatic system through the study of traditional problems, investigations, and proofs.

June 19 - August 4
Section #: TBA 8:00 AM - 12:15 PM MTWTHF STAFF ELAC

BASIC SKILLS 31CE - ALGEBRA 2
This course reviews and expands the Algebra 1 curriculum with an emphasis on abstract thinking skills, the concept of function, and the algebraic solution of problems in various content areas through the study of systems of equations, logarithmic and exponential functions, the binomial theorem, complex numbers, and other topics. Calculators are used to aid in the solution of problems and to deepen the understanding of the concepts.

June 19 - August 4
Section #: TBA 8:00 AM - 12:15 PM MTWTHF STAFF ELAC

BASIC SKILL 32CE - TRIGONOMETRY / PRE-CALCULUS PREPARATION
This course combines the techniques of the Algebra and Geometry the students have previously studied. The trigonometry functions studied are defined geometrically rather than in terms of algebraic equations. The course emphasizes the analysis and conceptual understanding of polynomial, rational, radical, logarithmic, exponential, and trigonometric functions in preparation for the study of Calculus.

June 19 - August 4
Section #: TBA 8:00 AM - 12:15 PM MTWTHF STAFF ELAC

OFFICE CLOSED / NO CLASSES: July 4 and Sept. 2 - 4
For more information call or visit our office: (323) 265 - 8793; Building K7 Room 107
REFUND & TRANSFER POLICY

CANCELLER CLASSES:
The Community Services Department reserves the right to cancel any class that has insuf-ficient enrollment before the starting date. Every attempt will be made to contact the stu-dents enrolled by phone. The students will then be given the option to receive a full refund, transfer to another class, or receive account credit (valid for a year, toward future registrations). There is no service charge for classes that are cancelled by the department.

DROPS / TRANSFERS:
There are no refunds or transfers after a class begins. Requests to withdraw from a class or transfer to another Community Services class must be done 3 OR MORE DAYS prior to the first class meeting. You may notify ELAC Community Services of cancellation by phone, in person, by mail, or by e-mail. Unfortunately, you are not able to cancel a regis-tration yourself online. There is a $5 service charge per class for each refund or transfer requested. If you enrolled in a class less than 3 days prior to the first class meeting, NO refunds will be given. There are no refunds or credits for absences and late registra-tions are not pro-rated. Missed class meetings may not be made up in another class.

REFUNDS:
Credit card transactions will be refunded to the same credit card account used at the time of registration. Cash and check transactions will be refunded with a check in the mail. Please allow 2 - 4 weeks for processing. Students can also request account credit, valid for a year toward future registrations, in lieu of a refund.

RETURNED CHECKS:
A $10 RETURNED CHECK CHARGE is assessed for EACH CHECK returned to East Los Angeles College unpaid by the bank for any reason. A STOP PAYMENT ORDER on a check DOES NOT constitute an official withdrawal nor does it relieve the student's finan-cial obligation for a class. PLEASE FOLLOW REFUND POLICY PROCEDURES TO AVOID ADDITIONAL CHARGES.

STUDENT PARKING

All vehicles parked in a campus parking lot must display a valid permit at all times. Overnight parking is prohibited. C.V.C. Section 21113.(A). Permits must be properly dis-played either hanging from the rear view mirror, facing out or facing up on the driver's side of the dashboard. Improperly displayed permits will result in a citation. A permit does not exempt you from receiving a citation. It is your responsibility to properly display your per-mit.

Community Services Parking Permits are only valid during the weekends (Sat. & Sun.).

WINTER & SUMMER SESSIONS
A free parking permit may be requested at the time of registration.

SPRING & FALL SEMESTERS
Students may purchase a daily parking permit for $2 (from the permit dispensing machines or the Sheriff’s station) or purchase a semester permit for $10 from the Community Serv-ices Office. If the parking permit is lost or stolen a replacement permit can be purchased at full price value. Community Services semester permits are only valid on weekends.

REGISTRATION PARKING
For your convenience, two parking spaces have been reserved for Community Services registrations. These spaces are located in front of our office in the Stadium Parking Lot. The spaces have been marked “Community Services 20-minute Parking”. You don’t need to pay to use these designated spaces.
# COMMUNITY SERVICES REGISTRATION FORM

**PLEASE PRINT** - Use One Form Per Person -  **PHONE:** (323)265-8793  **FAX:** (323)265-8687

<table>
<thead>
<tr>
<th>LAST NAME</th>
<th>FIRST NAME</th>
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**IF STUDENT IS A MINOR PLEASE PROVIDE STUDENT’S BIRTHDATE AND PARENT’S NAME:**

<table>
<thead>
<tr>
<th>BIRTHDATE</th>
<th>PARENT’S/GUARDIAN’S - LAST NAME, FIRST NAME</th>
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**ADDRESS**

**CITY**

**STATE**

**ZIP CODE**

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<tr>
<th>HOME PHONE</th>
<th>WORK PHONE</th>
<th>CELL PHONE</th>
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**E-MAIL ADDRESS:**

**CLASS ID**

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<th>CLASS</th>
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<th>MAT FEE</th>
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<tr>
<th>SUMMER PARKING PERMIT:</th>
<th>☐ NO</th>
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**FREE**

**PLEASE CHECK METHOD OF PAYMENT:**

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<tr>
<th>☐ VISA</th>
<th>☐ MASTERCARD</th>
<th>☐ DISCOVER</th>
<th>☐ AMERICAN EXPRESS</th>
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<th>CARD #</th>
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**CARDHOLDER SIGNATURE**

Last 3 digits on back of card.

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<tr>
<th>☐ CHECK: CHECK #</th>
<th>☐ CASH</th>
<th>SEMESTER: <strong>SUMMER 2017</strong></th>
</tr>
</thead>
</table>

**MAIL TO:**

East Los Angeles College - Community Services
1301 Avenida Cesar Chavez, Monterey Park, CA 91754-6001
Make check payable to East Los Angeles College.

**Acknowledgement Statement - Youth Policy**

I acknowledge and understand that my child’s participation in a Community Services class is voluntary. I further acknowledge and understand that certain injuries and/or illness may result from his/her participation in a Community Services class. These risks include but are not limited to emotional, physical, and or mental injuries. I understand that if my child is injured in connection with his/her participation in a Community Service course, there may not be any liability on the part of the Los Angeles Community College District in accordance with the California Government Code in order for the District to consider any request for reimbursement.

**Refund and Transfer Policy**

By my signature, I acknowledge that I have read, understand, and agree to the Refund & Transfer Policy. I understand that a request to withdraw from a class or transfer to another class must be done 3 or more days prior to the first class meeting and there will be a $5 service charge per class for each refund or transfer requested.

Signature________________________ Date / / 

**OFFICE CLOSED / NO CLASSES: July 4 and Sept. 2 - 4**

For more information call or visit our office: (323) 265 - 8793; Building K7 Room 107