

Frequently Asked Questions

How much is the ASU fee?

The ASU fee is \$7 for Fall/Spring and \$3 for Summer/Winter.

How much is the Student Representation Fee?

The Student Representation fee is \$2 for each term (Summer/Fall/Winter/Spring)

Where can I pay my ASU/Student Representation fee?

Active students' can pay their ASU fee at the Fiscal office located in G1-107 or you can pay on-line thru the Student Information System.

How can I opt out of paying the ASU/Student Representation fee?

To opt-out of paying the ASU/Student Representation fee, students can visit the Student Activities office located in F5-212 or email us at studentact@elac.edu.

How can I access the ASU Food Pantry?

Active students can access the ASU Food Pantry by visiting us at the F5-214 window. Please make sure to bring your student identification card or a copy of your current schedule. You can also send inquiries to elac_asu_icc@elac.edu.

How can I find out about ASU events and meetings?

Students can find out about upcoming meetings and events through our webpage (<http://elac.edu/Student-Services/Student-Resources/Associated-Student-Union>) or social media accounts: Facebook: [@elacasu](#); Instagram [@elac.asu](#);

How can I become part of the Associated Student Union Board?

Students' interested in joining the board can email the ASU board at elac_asu_icc@elac.edu to inquire about any open board or senator positions.

What benefits do Associated Student Union members receive?

Please see benefits flyer at <http://elac.edu/ELAC/media/ELAC-Assets/Documents/Student-Services/Student-Resources/ASU/ASU-docs/forms/ASU-Spring-Benefitsflyer-19pdf.pdf>.

Can I get discounted tickets to events, theme parks or movies?

Please see flyer: <http://elac.edu/ELAC/media/ELAC-Assets/Documents/Student-Services/Student-Activities/TicketsAtWork.pdf>

Is there a Dean's list for Winter/Summer?

Dean's List awards are for Spring and Fall. They are not awarded during the Summer and Winter intersessions.

Does Student Activities loan out laptops?

We currently do not have a laptop loan program. You may want to check the Student Resources at <http://elac.edu/Student-Services/Student-Resources>.

Will the ASU Book Rental program be offered for Summer 2020?

Unfortunately, we have suspended the ASU Book Rental program until further notice.

How can I get an ASU Book Rental Hold resolved?

To resolve an ASU Book Rental Hold, please email Clara Uriona at urionaca@elac.edu.

Club Questions

Will student clubs be active during the Fall 2020 semester?

Yes, although club charter will begin on the first day of the Fall semester.

Are student clubs able to e-fund?

Due to District regulations, students are not able to create outside bank accounts. This prohibits clubs from creating PayPal, Go FundMe, Zelle, Venmo, etc.

How do I get information on current student clubs?

Student club information can be found under <https://docs.google.com/spreadsheets/d/1vXFiCoiVprXI5OitQTUrr30Jfm6uR0pR1kOri91u-aM/edit#gid=0>

When do the student clubs need to re-charter?

Club need to re-charter every Fall semester.

How to match-fund?

Chartered clubs can match fund by submitting a funding proposal to ASU using their fundraising dollars raised during the current fiscal year. For more information please look at the link <http://www.elac.edu/ELAC/media/ELAC-Assets/Documents/Student-Services/Student-Resources/ASU/ICC-Docs/ASUCharterInformation.pdf>

What are student representation funds? How can we access it?

Student representation funds are used for student advocacy purposes which would provide students to be involved in political matters. These funds can be accessed by submitting a funding proposal to ASU. For more information follow link <http://www.elac.edu/ELAC/media/ELAC-Assets/Documents/Student-Services/Student-Resources/ASU/ICC-Docs/ASUCharterInformation.pdf>

How to fill out a funding proposal?

Please look at the following link <https://www.elac.edu/ELAC/media/ELAC-Assets/Documents/Student-Services/Student-Resources/ASU/ASU-docs/forms/Instructions-for-requesting-funds.pdf>

How do we request for student travel?

Due to the COVID unpredictable changes every student travel is different. Please contact ICC Advisor Frank Lozano at lozanof@elac.edu

Can departments request ASU funding?

No, Associated Student Union requests initiatives to be student lead. Student leaders and chartered clubs can partner up with departments.

How will I access my ASU benefits?

For the most updated benefits please follow this link <https://www.elac.edu/Student-Services/Student-Resources/Associated-Student-Union>

How to make a club deposit?

A check must be delivered by mail to the fiscal office, no in person help. Include the club account number on the check. The address is: 1301 Avenida Cesar Chavez Monterey Park, CA 91754-6099

How do I make a club mission statement?

A club mission statement is a club's purpose/ideologies/reasons for gathering. You can submit your statement in the following format: Microsoft Word format only in 200 words or less about the club's purpose (this will be posted online for prospective members interested in the club). The subject of your e-mail is: "Club Name" Mission Statement.

How do I fill out a club charter application?

The How to fill out club charter application can be found on <http://www.elac.edu/ELAC/media/ELAC-Assets/Documents/Student-Services/Student-Resources/ASU/ICC-Docs/ASUCharterInformation.pdf>

Who can be an advisor to a club?

Any current part time or full-time faculty and administrator can be an advisor. Classified employees are not eligible.

How many advisors can a club have?

It is up to the discretion of the students of how many advisors they would like for their club. For multiple advisors and roles clubs can incorporate language in their club constitution.

Who can charter a club?

Any current ELAC student can charter club.

What is the difference between a club member and officer? Can a student hold more than one position in a club(s)?

The difference between a club member and an officer is officer is assigned a position needing to meet S9 requirements while a club member can be any student. Students can only hold one office.

Where do I submit a funding proposal?

A funding proposal can be submitted to elac-asu-icc@elac.edu