East Los Angeles College

STATEMENT OF GRIEVANCE

Name: _____ Student ID# _____ Date: _____

This grievance is being filed under the procedures contained in LACCD Administrative Regulations E-55 –*Student Grievance Procedures*. The purpose of this grievance procedure is to provide a prompt and equitable means for resolving student grievances. A grievance may be initiated by one or more students who reasonably believe he/she/they have been subject to unjust action or denied rights involving their status or privileges as students. It is the responsibility of the student)s) to submit proof of alleged unfair or improper action. Grievances pertaining to grades are subject to California Education Code Section 76224(a).

This grievance procedure does NOT apply to the following: Challenges to prerequisites, advisories and limitations on enrollment; alleged violations of sexual harassment; appeals for residency determination; eligibility, disqualification or reinstatement of financial aid; student discipline, freedom of the press; or employee discipline (see Administrative Regulation E-55 for additional information).

When were you subject to unjust action or denied your rights as a student (date):
Where were you subject to unjust action or denied your rights as a student:
Name the individual(s) who allegedly took unjust action or denied you your rights involving your status or privileges as student:
State you reason for this grievance: (use additional pages if necessary)
List the policies violated (if applicable):
State the specific remedy/corrective action requested:

_____ _____
Student Signature Date

_____ _____
Ombudsperson Signature Date

The College Ombudsperson has informed me of my rights and responsibilities under Admin. Reg. E -55 and has provided me with a copy of the regulation.

I have informed the student of his/her rights and responsibilities under Reg. E -55 and I have given a copy of the regulation to the student.

Copy to Respondent(s) ☐ Date: