Technical Review Verification Process for Course Learning Outcomes

This plan incorporates the CLO Technical Review checklist into the Curriculum Committee’s general technical review process by adding as standing members Department OR Campus Facilitator positions. Facilitators, as members of the Curriculum Committee, technically review CLOs for courses proceeding through the Committee’s normal processes.

FOR: New, Updated, Revised Courses (Only courses under review by Curriculum Committee)

Discipline or Department Faculty **submit a completed CLO addendum** to currently approved curriculum system.

Curriculum Committee Technically Reviews Course (as per the current process)

Department OR Campus Facilitator(s), one from Liberal Studies and one from Career Technical Education, (as non-voting member(s) of Curriculum Committee) completes CLO Technical Review within the

The Curriculum Committee Chair uses current processes for **notification & discussion** should the course not pass any part of technical review (including CLO Review).

**IF NOT PASSED** - LA Coordinator or Campus Facilitators provides feedback on outcomes and consults with Chair for resubmission.

Finalized CLO Addendum Form sent to Learning Assessment Coordinator for recording.

FOR: Current Courses (NOT under review by Curriculum Committee)

Department Facilitators **initiates** CLO Technical Review Process

Department Facilitators **technically review** current versions of CLOs for courses using approved checklist.

For courses **NOT PASSING** technical review, facilitators provide feedback to faculty.

**OR**

For courses **PASSING** Technical Review, provide updated CLO Addendum to LA Coordinator.

For courses **NOT PASSING** technical review, engage in discussions with faculty and together draft improved CLOs.