Committee Members Present: Vahan Ghazarian (Chair), Richard Moyer, Carey Delzell, Robert Burns, Fil Barajas, Dawit Alemu, Ralph Dieter, Andrea Owens, Mike Owens, Antonio Ng, Nilupa Nielsen, Victoria Kotlyar, Chin-Ru Chan, Helen Sarantopoulos, Arpi Festekjian, Gisela Herrerra, Lupe Garcia, Frank Ow, Stuart Souki, Jorge Paredes, Edward Alvarado

Guests: Maria Carvajal

I. Approval of Agenda - R. Dieter moved, G. Herrerra seconded, and the motion carried unanimously to approve the agenda.

II. Approval of April 15, 2014 meeting minutes - F. Barajas moved, A. Rodriguez seconded, and the motion carried unanimously to approve the minutes of April 15th meeting with minor correction.

III. Reports -

A. Chair’s Report - V. Ghazarian met with Trustee E. Moreno and President Martinez. Trustee Moreno noted that when the previous food court was designed, he wanted a single vendor there, but he wanted to school to choose someone and not the District. There was a moratorium placed on hiring food vendors. Trustee Svonkin had asked everyone to support him while he was campaigning. He wanted the campuses to make their own choices, govern themselves, but now that he has been elected as trustee, things have changed. Trustee Moreno would vote against the one vendor issue, but the others are in favor of Trustee Svonkin. President Martinez spoke to V. Ghazarian about the food court and asked him to write a consulting report. V. Ghazarian said there are three choices to consider: a) do we want to go with a vendor and write an RFP, b) do we want to utilize someone like Trade Tech’s culinary program and make a decision later, or c) do we want to go with the District? In a previous report, it showed that students were spending $2 on food but this is not so. V. Ghazarian has students conducting a study and it shows that students spend more than $2 on their food. These results should be presented to the District. V. Ghazarian will write a draft and present it to WEC for suggestions. The new building will be completed in February, moving of furniture should be in March/April. S. Souki asked what the District’s timeline is as far as hiring someone. V. Ghazarian said they may not decide anything soon and even if they do decide, the committee will try to fight it. M. Owens asked how the other campuses chose someone for their facility. V. Ghazarian said it was done before the moratorium. R. Moyer said that the school newspaper at Pierce had written something in regards to Love Birds serving something on campus. M. Owens asked how many campuses have a cafeteria. R. Moyer said Trade Tech has a kitchen and they do serve lunch, Mission and Trade Tech have the culinary arts program but have limited operations. When the E5 building existed, there was a coffee cart which did very well. It was suggested that we acquire the same type of service for the Bookstore or perhaps have it set up outside. V. Ghazarian has read all minutes of the District meetings and the last time they discussed food vendors was May 2013. Nothing else has been discussed since then and V. Ghazarian does not think anything is going to happen. The District is afraid to make their own decisions so they hire consultants for different occurrences. M. Owens does not understand how the campus can have a very expensive structure with a great kitchen, but no one to use it. H. Sarantopoulos expressed that it is not just a cafeteria, there needs to be a healthy choice for the students. A lot of weight needs to be put into the consulting report.

B. Facilities Report -

1. South Gate campus custodial/maintenance update - V. Ghazarian wanted to know what is happening with the custodial/maintenance issue at South Gate. R. Burns reported that there is a temporary custodian, plus the other three. Two custodians work in the morning and two custodians
work in the evening. V. Ghazarian asked if they are looking to hire a permanent person. R. Burns said to check with A. Mah.

2. **Cleaning of high frequency areas** - H. Sarantopoulos suggested the B1 and B2 area restrooms be cleaned twice per day, especially the women’s restrooms. V. Ghazarian asked if there is a protocol and R. Burns answered yes, but sometimes people are absent/out sick. He also said the custodians try to clean restrooms twice per day but H. Sarantopoulos pointed out that it is not happening. There used to be a sign in sheet but R. Burns said it disappeared. He also stated that someone was stealing the toilet paper so now they are using the jumbo rolls. R. Burns will focus on these high frequency areas. L. Garcia mentioned that in the B1 laboratory, the reach of the faucet was not placed correctly. When students wash their hands, the water goes all over the counter and spills onto the floor. She showed R. Burns pictures of this.

C. **Sheriff’s Report** - Deputy Barragan was not present.

D. **Jacobs Pacific** - M. Carvajal had copies passed out to everyone with a view of the front of the library and school. She apologized for the late start on the entry plaza, it should be done by fall. Concrete benches will be put outside for those waiting to be picked up or waiting for the bus. V. Ghazarian would like everyone to look over the photo and come up with places where benches can be placed, but not too many so that it does not look bad. G. Herrerra suggested having some shade because of the heat. Math/Science - M. Carvajal reported they are trying to have a sound wall go up right after finals. ADA ramp in H8. Firestone - EIR scheduled for approval on May 14th. It is very important that it gets done because funds from the bond will begin to come in. E. Alvarado asked if the campus is meeting the tree requirements for the ones that were taken out. The District policy is two for one, but M. Carvajal said yes they are replacing the trees. She will check on what type of trees will be purchased. Landscaping in P4 is not being taken care of, will take care of that. The problem is that there were 10 gardeners, now there are only five.

IV. **New & Old Business** –

A. **Campus entrance corridor** - V. Ghazarian would like everyone to look over the picture of the front entrance of the library and find areas where benches can be placed. It has to be something that cannot be moved.

B. **ELAC or CALE** - V. Ghazarian asked if the letters at the front of the school are placed correctly. If you read them from a certain direction, it looks like “cale” but if you read them from the street it is correct. No changes need to be made.

V. **Items from the floor** –

Next meeting - The next meeting will be Tuesday, May 20, 2014.

Adjourned - Meeting adjourned at 1:15PM
Submitted by: Marisol Naranjo