Committee Members Present: Vahan Ghazarian (Chair), Richard Moyer, Deputy Humberto Barragan, Security Officer Jesse Guillen, Abel Rodriguez, Carey Delzell, Robert Burns, Fil Barajas, Dawit Alemu, Andrea Owens, Mike Owens, Antonio Ng, Nilupa Nielsen, Davinder Sangha, Helen Sarantopoulos, Lupe Garcia, Frank Ow, Edward Alvarado

Guests: Bob Herman

I. Approval of Agenda - V. Ghazarian added Item II. Approval of April 1st meeting minutes. He had not received a copy of the minutes, but Marisol made copies and distributed to everyone. Motion moved to approve the agenda by A. Rodriguez, seconded by H. Sarantopoulos, all in favor to approve the agenda with changes.

II. Approval of April 1, 2014 meeting minutes - Motion made to approve the minutes of April 1st meeting. Motion moved by F. Barajas, seconded by A. Rodriguez, all in favor to approve the minutes of April 1st meeting.

III. Reports -

A. Facilities Report - A. Rodriguez met with Deputy Barragan and walked the campus during the day and in the evening. He was able to see all of the different issues that Deputy Barragan has pointed out, such as poor lighting in different areas of the campus. A. Rodriguez said the electricians were paid overtime to replace lighting in the parking structure and other areas. Some trees need to be cut, A. Rodriguez said that should be done on a Saturday. Deputy Barragan has been here for five months and issues were taken care of in two weeks. Some work orders hadn’t been submitted. He said A. Rodriguez was very quick in handling the problems after walking the campus. C. Delzell mentioned a moisture problem with flooring in the E1 building. He said it would take three days to do a moisture test and find the problem, the flooring has to be removed. R. Moyer said it is not possible to take three days, summer school begins right after finals. C. Delzell will speak to the person who worked on it before. All new buildings have a moisture barrier, if done correctly. The older buildings may have to be checked. A. Rodriguez expressed how well R. Burns is working with staff. A. Ng wanted to thank the custodians who are working in the library. They have been doing a great job! V. Ghazarian indicated to A. Rodriguez that parking structure 3 needs to be re-striped. A. Mah had gotten a proposal from the same person who worked on parking structure 4. The proposal was passed and V. Ghazarian wanted to know if the committee can take a look at the proposal so it can be finalized and approved. He understands nothing can be done during the semester, but maybe the re-striping can be done during the summer. He will email A. Rodriguez specific instructions. A. Rodriguez reported that some benches came in and were placed in the C2 area. He is obtaining prices if more benches are needed. Perhaps committee members can map out areas where the benches can be placed. V. Ghazarian asked if the benches could be bolted down because they have been moved around. C. Delzell does not want that in case the benches have to be moved later. There will be a park area between E7 and the new building, the B bungalows are not permanent. A. Rodriguez will work with C. Delzell. V. Ghazarian said that in the past week and a half, he has received lots of information from A. Rodriguez regarding things that are moving and getting done. He is making progress.

B. Chair’s Update - L. Garcia made a motion at the last meeting, it passed and was forwarded to the President and his response was that the District plans to have one vendor for all of the colleges. He does not want to go against the District’s directive, but they have gone against their own. V. Ghazarian said no progress is being made, the new building will be opening soon and there is no kitchen. He said that Scott Svonkin is pushing for the cafeteria, but regardless of what the District
does, this issue has to move on. Unfortunately, vendors came in, they were not qualified and now we have no one. F. Barajas asked V. Ghazarian to make a draft of everything that has not been done and he will talk to some of the Board members. V. Ghazarian has sent something out in the past, but nothing has been done.

C. Sheriff’s Report - Deputy Barragan will continue to attend the committee meetings since Deputy Velasco was promoted to Valley College. Deputy Barragan reported on an incident that occurred in the library. A student was masturbating. The Sheriff’s caught him, ran a check and he has priors. They are waiting for the victim to come forward and press charges. Thefts are down. Bike racks have not been moved yet. Students park bikes all over then they go missing. C. Delzell went to the B bungalows and did not see racks there. There are some racks by C2, gym area. Deputy Barragan said there are monitors at the station. He asked C. Delzell what the process is now. The electricians need to finish up something. Deputy asked that once the monitors are up and working, he would like to invite someone from the school paper to come and see and write in the paper that the campus is being observed. He wants everyone to know. He also suggested adding more cameras. All lights in parking structure 3 have been replaced. V. Ghazarian expressed to Deputy Barragan that if he has any suggestions to feel free to bring them to the committee. V. Ghazarian would like more than just a report, the committee needs feedback. Deputy Barragan is on campus most of the day and treats it like home. He wants to be sure students are safe here, he takes pride in what he does. E. Alvarado asked if there is a need to put signs up stating that there are cameras/monitors on campus. Deputy Barragan said there is no legality, they are being warned. Security Officer Jesse Guillen said there is no expectation of privacy in a public place. In regards to smoking, he suggested that a no smoking phrase be added to the student catalogue, all other rules are there. V. Ghazarian is waiting for the District to come up with something because many want the campus to go No Smoking. The Free Speech area is one place students can smoke. Suggestions were made to add smoking area to the student map, but it is already on there. If one location is advertised, students will go there. A. Owens suggested the no smoking be put in the student schedule of classes. She also said that students are smoking near women’s gym area. Deputy Barragan has told students to move to the Free Speech area.

D. Jacobs Pacific - B. Herman reported that the District has selected a Design Build for the Math/Science building. There were three contractors, one came in under value, low bidder. They are a very reputable company. NTP – issue on April 24th, construction should take place in June. Firestone – final EIR master plan posted March 27th on the campus website. There will be a Board meeting and public presentation on April 23rd, certification by the Board should be given during the May meeting. Delivery method will be a Lease-Lease Back option. They can formally move forward. B. Herman informed everyone that from 1:00am to 7:00am, pouring of the second floor will happen on the Campus Student Center/Bookstore area. There will be no impact to the campus. DSA approval for parking structure 3 should happen by the end of May. The guard rail is being fabricated off-site, then it will be brought in and bolted down. Front entrance of the library is being cleared out, work will begin in about a month and should be done by July/August. V. Ghazarian ask that a drawing be sent to him to see if there is room for benches. Once construction is done, there will be many open areas. A. Ng asked who will maintain the green areas on campus, there are not enough people to work. What will happen when new areas open up? C. Delzell said the problem with Mission was that they built buildings and had no one to fill them. L. Garcia asked how long it would take to find a vendor for the kitchen. V. Ghazarian said six months. If the President is not clear, V. Ghazarian will have to speak to him again. T. Hall knows the urgency of finding someone before the building opens. L. Garcia suggested the committee give one month and if nothing happens, go to an RFP.

IV. New & Old Business –
A. Reprographics - V. Ghazarian is not content with Reprographics. Under the previous V.P., they have lost sense of where they are and what to do. He read off a sign that was posted when the machine broke down. He would like the committee to think about this issue because it is very disturbing.

V. Items from the floor – M. Owens asked if I.T. can be put on the agenda for the next meeting. He has been experiencing problems with the Smart classrooms in E7.

Next meeting - The next meeting will be Tuesday, April 1, 2014.

Adjourned - Meeting adjourned at 1:21PM
Submitted by: Marisol Naranjo