Work Environment Committee
Meeting Minutes of April 1, 2014

Committee Members Present: Vahan Ghazarian (Chair), Richard Moyer, Deputy Barragan, Lieutenant Melva Mitchell, Carey Delzell, Abel Rodriguez, Dawit Alemu, Andrea Owens, Antonio Ng, Chin-Ru Chan, Nilupa Nielsen, Ralph Dieter, Arpi Festekjian, Helen Sarantopoulos, Lupe Garcia, Mike Owens, Edward Alvarado, Stuart Souki, Frank Ow, Gisela Herrerra, Sonia Lopez, Romel Lopez, Brian Sierra

Guests: Maria Carvajal

I. Approval of Agenda - Motion moved to approve the agenda by R. Dieter, seconded by M. Owens, all in favor to approve the agenda.

II. Approval of March 18, 2014 meeting minutes - Motion made to approve the minutes of March 18th meeting. Motion moved by E. Alvarado, all in favor to approve the minutes of March 18th meeting.

III. Reports -

A. Chair’s Update - V. Ghazarian spoke to the District regarding the policy for food on campus. He was told there is no contract. The District is still trying to come up with a plan. It has been three years and nothing has been done. The District is looking to find one vendor for all of the campuses. The new building will be opening in February 2015 and nothing has been agreed on. It would take six months if an RFP is initiated and sent out to bid. There is no time and he has not heard from T. Hall. D. Alemu asked if someone can come in temporarily until the District is able to find someone. R. Moyer stated that a consultant who works for USC was brought in. Prices and the schedule were looked at. The campus has a four-day week with some Friday classes, very little on Saturday and no Sunday, plus the winter intersession. The consultant said it did not appeal to them. R. Moyer suggested hiring a mom and pop shop. The previous cafeteria was a disaster, Love Birds hoped to get contract for all of the schools but they did not have good service and were expensive. The vendor who comes in will not have to pay rent and all utilities are included. L. Garcia suggested the committee draw up an RFP and submit it to the President, otherwise nothing will get done. V. Ghazarian said the advertising was not done properly, next time advertising will be improved. L. Garcia made a motion; that the committee write an RFP and submit it to the President. Motion seconded by D. Alemu, all in favor, Abel Rodriguez abstained, motion moved. V. Ghazarian will let T. Hall know and (CC) the President.

B. Sheriff’s Report - Deputy Barragan reported that the bike racks were removed and placed in a well-lit area. There had been some bike thefts but this should remedy the situation. He has noticed many students leaving their personal belongings unattended. Maybe the school paper can write something asking students to be more careful with their things. He asked V. Ghazarian if it would be feasible for the Sheriff station to relocate once the Bookstore moves into the new building. V. Ghazarian said yes, it would be much better for the Sheriff station to be in the middle of campus. He will make a recommendation to the President when the new building is complete. Deputy Barragan will incorporate a bike patrol soon. He said they were emptying out their bin where the bikes are stored and found that a new security officer from Pierce is able to fix bikes. C. Delzell asked Deputy Barragan if there is an area where bikes are stolen from the most. Deputy Barragan said from the B bungalows due to poor lighting. P4 has better lighting than P3. A. Rodriguez asked Deputy Barragan if he can walk with the Deputy to check. Deputy Barragan said yes and that it would be best to walk at night. He informed A. Rodriguez that Cesar Chavez Ave. area is poorly lit. Certain members should relay this information to Plant Facilities. He also mentioned that a work order for P3, level 6 was placed five months ago and it is barely getting done. He will physically go
over to remind people if he has to. V. Ghazarian said custodians in the areas are supposed to send out work orders. D. Alemu asked what happened to the paintball guy. Deputy Barragan said the tickets were good, they know who he is but he has not returned. Smoking - Deputy Barragan said a County Ordinance is being enforced. There is no policy, no designated area, no signage posted, give him the tools and he will enforce it. R. Dieter complained that students are sitting on the stairs in F7, this is a safety issue. V. Ghazarian suggested having the cadets tell students they should not be sitting there. Deputy Barragan prefers instructors call the Sheriff’s office and an S.O. can talk to the students, it would be less confrontational. Someone said students hang out near the field and smoke there. ASU did surveys and reported many complaints about people breathing in smoke. One zone is the free speech area, it is too close to the lunch truck and the lunch tables. V. Ghazarian said the smoking issue needs to be resolved. ASU rep asked if a consensus will be reached by fall.

C. Facilities Report - A. Rodriguez reported that bike racks are on order and student benches have been placed in the C2 area. He also said if temporary signs are put up advising students not to sit in certain areas, they will become invisible in a few days.

D. Jacobs Pacific - Math/Science building - selection will be done by Friday or Monday of next week, awarding of contract on April 23rd, and Notice to Proceed on April 24th. DSA came back and said if this is not done, the drawings for Math/Science will have to be resubmitted. Firestone - EIR scheduled for approval on May 15th. The District will not obtain a Design Build, they are bringing in a designer for the building. M. Carvajal explained that the designer will make a Lease-Lease Back plan in which price is not a priority. Once EIR is approved, there will be a contract and funds will be freed up. It looks like money is in place for the Math/Science building. There is a delay on the Student Success project (DSA impacted), completion is supposed to be in February. They are working with the contractor, will try to have classrooms ready for summer. V. Ghazarian asked when the front of the library will be given back. M. Carvajal will send him information as it is still being used as an entry for construction.

IV. New and Old Business –

A. Reprographics -

V. Items from the floor –

Next meeting - The next meeting will be Tuesday, April 15, 2014.

Adjourned - Meeting adjourned at 1:21PM
Submitted by: Marisol Naranjo