Work Environment Committee
Meeting Minutes of February 18, 2014

Committee Members Present: Vahan Ghazarian (Chair), Carey Delzell, Vi Ly, Christopher Holbert, Robert Burns, Dawit Alemu, L. Deutsch, Kevin Booth, Danny Telles, Andrea Owens, Ralph Dieter, Davinder Sangha, Helen Sarantopoulos, Arpi Festekjian, Chin-Ru Chan, Antonio Ng, Lupe Garcia, Gisela Herrerra, Edward Alvarado, Sonia Lopez, Armine Gulakyan, Romel Lopez, Brian Sierra, Franklin Ow, James Ross

Guests: Maria Carvajal

I. Approval of Agenda - V. Ghazarian passed out the agenda to everyone.

II. Approval of meeting minutes - The minutes of the December 3, 2013 meeting will be checked at the next meeting.

III. Reports -

A. Chair’s Update - V. Ghazarian said the company that will re-stripe P3 will come here for a meeting, they are still working out the details. A rough draft will be done for the meeting, should be a 20 minute presentation. DSA approval for P3 – not yet, maybe in May. V. Ghazarian would like to increase the number of compact spaces as one goes up the structure. A tier system was made, will mix compact and regular space and the spaces will go from 8 1/2ft. to 9 ft.

B. Facilities Report -
1. “B” bungalows - K. Booth received a complaint that the restroom in the b bungalows does not have a clear male or female partition. That restroom is coed. The restroom near the “C” bungalows can be locked from the inside and the outside shows “Occupied,” but if no one pays attention, they can just walk in. V. Ghazarian suggested maybe a sign should be put up.

2. Benches in B2 - There is no area on campus for students to sit. The Bookstore will have a 300 seating capacity, but that is not enough. Some benches may be placed outside of the library. M. Carvajal said the campus will have a quad area with benches, trees, etc. In accordance with the facilities master plan, the campus should have “green area.” For accreditation purposes, the campus needs to follow the plan. If you see any green areas, let V. Ghazarian know.

3. Bike Racks - The company will bring in the racks for free, but racks will have advertisement on them. That needs to be checked in case it competes with our school. V. Ghazarian will check with A. Mah.

C. Jacobs Pacific - M. Carvajal passed out a construction schedule for everyone. Construction for the Campus Center/Bookstore is moving along with electrical, plumbing going on right now. Scheduled to be occupied in January 2015. Math/Science building has been delayed. The construction companies from before are still interested in the contract. Bids should be finalized in March, will review approval, it should be Board approved in June. Firestone – EIR is out to the public, it is also available on the website and a copy is in the library. President’s office and Facilities. There will be a public hearing tomorrow at 6:00PM at South Gate. This is a draft in preparation for budget approval. Board certification should be in May. The District will not go for a low bid on this project, they are trying to figure out how to release the project. Next Wednesday there will be a presentation to the Board all about Firestone. If you have time try to attend. As far as G5 and G7, add another two years for construction. People in G8 and H8 will be moved in order to renovate.
IV. New Business –

A. Healthier food choices on campus - Food choices on campus are vending machines, the lunch truck or the school clubs that sell. A survey was done on what students eat, but the instructor could not attend today’s meeting. Results should be available at the next meeting. K. Booth said she was approached by the President and asked her to “do something about the crappy food in the machines.” The President has seen people go to the vending machines from his office and says the machines are heavily utilized. Can we voice what goes into the machines? V. Ghazarian said that the Foundation received revenues from the vending machines. He also mentioned that if we decide to put “healthy choices” in the machines, will there be a loss of revenue? L. Garcia suggested looking into the Husky store, there are healthy options being sold. What are students consuming? It would be worthwhile to observe. ASU members present at the meeting will follow up on this. They can check to see what is being re-stocked. K. Booth asked to check with the current vendors on how easy it is to add a machine instead of taking one away. Various ideas were given as far as the campus cafeteria. A. Owens suggested a company that supplies food, K. Booth suggested checking with hospitals who deal with food, L. Garcia suggested non-profit organizations. The District wants to bring in a culinary arts school, V. Ghazarian needs to figure out where the President stands on this issue and will go from there. What is needed and is most important is “management.”

V. Items from the floor – K. Booth asked V. Ghazarian to re-visit Community Services clean-up. They Classes every weekend but they do not clean up. People have complained of dirty classrooms on Monday’s. The issue will be added to the next meeting’s agenda. A. Owens asked that smoking issue be added to the next meeting’s agenda. V. Ghazarian explained that the campus is trying to go “smoke free.”

Next meeting - The next meeting will be on Tuesday, March 4th.

Adjourned - Meeting adjourned at 1:30PM
Submitted by: Marisol Naranjo