EAST LOS ANGELES COLLEGE
FACILITIES PLANNING SUBCOMMITTEE MEETING
THURSDAY, OCTOBER 2, 2014 @ 2:00 P.M.
MINUTES

Roll Call:
Committee members present as indicated (x).

**Academic Senate**
- Rudolph E. Flores x
- Lurelean Gaines x
- Jeffrey Hernandez, Alt. x
- Alex Immerblum x
- James Kenny

**AFT Faculty Guild**
- Kevin Booth, Alt. x
- V. Ghazarian, WEC
- Mike Hamner
- Armida Ornelas* x
- Mary Romo

**ASU**
- Romel Lopez x

**Guests:**
- Maria Carvajal x
- Philip Koss, AECOM x
- Erika Leon, Community Services x
- Al Rios, Dean of Academic Affairs x

**Administration**
- Erlinda De Ocampo x
- Marvin Martinez, (ex-officio) x
- S. Lopez
- Gonzalo Mendoza
- Richard Moyer
- Laura M. Ramirez
- Abel Rodriguez x
- Ann Tomlinson* x
- Oscar Valeriano x

**AFT Staff Guild**
- Laura E. Ramirez
- Richard Rosalez, Alt.
- Olita Tulifua x

**SEIU 721 Supervisors**
- Carey Delzell x
- Alex Almeida, Alt.

**Local 99**
- Filiberto Barajas x

**Crafts - Building Trades**
- Christopher Holbert
  *co-chairs

**CALL TO ORDER**
Co-Chair Ornelas called the meeting to order at 2:09 p.m.

I. ADOPTION OF AGENDA

M/S/P (Hernandez/Flores): Adopt the agenda as distributed.

Motion passes unanimously.

II. APPROVAL OF THE MINUTES-August 7, 2014

M/S/P (Immerblum/Flores): Approve the minutes of August 7, 2014 as distributed.

Motion passes unanimously.
III. PRESIDENT'S REPORT/ADMINISTRATOR'S REPORT

President Martinez reported on the following:

**Air Conditioning**: Portable air conditioning units are being rented to accommodate classes during the hot weather. Additionally, several misters were rented to cool the patio area, for students, in the E1 Building.

**Softball Field**: In lieu of installing field turf, which is timely and costly, the softball field has had a lasering treatment which will level and maintain the field for the interim. The College will evaluate options for the softball field at a later date.

**Corporate Center**: The site is being explored as more space is needed for hires and alleviates overcrowding. The next step is to ensure a fair process to help determine which programs can be moved to the Corporate Center. This process will be created by the Work Environment Committee and the Facilities Planning Subcommittee. FPSC members Eddie Flores, Jeff Hernandez, Olita Tulifua, Gonzalo Mendoza, Kevin Booth, Armida Ornelas and Ann Tomlinson will serve on the joint task force.

**New College Project Team Director**: President Martinez announced that Paul Komer is the new College Project Team Director. The Committee will be furnished with more information on Mr. Komer’s background at a future meeting. Mr. Komer will be invited to a future FPSC meeting.

**Firestone**: President Martinez announced the creation of a special user group for the future Firestone Education Center to complement or supplement discussions that have already occurred. The first step can be to revisit the work that was already done and then explore a revision.

IV. ACTION/DISCUSSION ITEMS

A. DIGITAL MARQUEE PROCESS/PROTOCOL

The FPSC reviewed the “Campus Marquee Form” and made minor grammatical recommendations.

**M/S/P (Hernandez/Immerblum):** Approve the “Campus Marquee Request Form” with said changes. Motion passes unanimously. The item will be forwarded to the Shared Governance Council.

B. CAMPUS REVITALIZATION

Abel Rodriguez is addressing projects on the campus revitalization list and creating regular maintenance schedules. An update status report will be furnished to the FPSC at a future meeting.

C. OFFICIAL NAMING OF THE STUDENT SUCCESS AND RETENTION CENTER BUILDING

This item was tabled.
D. EXTERIOR STAIR TOWER GRAPHIC DESIGN IN THE STUDENT SUCCESS BUILDING

President Martinez gave a recap on the exterior graphic design in the Student Success Building stating that bond dollars cannot be used to fund a mural. As such, there are limits as to the exterior graphic design available to place on the building. There was discussion as to the designs previously selected and exploring other options. One option is to leave the panel without a graphic design until a later time.

M/S/P (Hernandez/Tomlinson): Opt for a blank space with plaster on the exterior stair tower of the Student Success and Retention Center.

**Motion passes unanimously.** The color and material of the panel will be discussed at a future meeting.

E. SOUTH GATE RETROFIT TASK FORCE REPORT

Dr. Ornelas explained that the South Gate Task Force did not need to meet on the retrofit work as the site will remain open during construction.

F. INVENTORY OF DEPARTMENTS WITHOUT A PERMANENT LOCATION

V.P. Ramirez is working with M. Carvajal on this project. Information is being compiled from instructional areas. An update will be available at a future meeting. The future of the Nursing Program will be included in this discussion.

G. COMMITTEE SELF EVALUATION

Co-Chair Ornelas will draft the Committee Self Evaluation for review at the next FPSC meeting.

H. FACILITY USE POLICY

Co-Chair Ornelas distributed and reviewed the revised draft of the “Facility Use Application and Policy”. The FPSC made minor revisions to the document.

M/S/P (Hernandez/Booth): Approve the “Facility Use Application and Policy” with said changes. Motion passes unanimously. The item will be forwarded to the Shared Governance Council.

I. CORPORATE CENTER - This item was covered in the President’s Report.

J. FIRESTONE EDUCATION CENTER - This item was covered in the President’s Report.

V. UPDATES

A. AECOM Liaison Update – No new update.
B. FACILITIES

Facilities Update Highlights: CPM distributed the “Weekly Project Update – 9/1/14”, and “Summary Programming to Construction Schedule dated September 1, 2014” and reported on the following:

1. Pathways/Walkways: The pathway between Campus/Bookstore and Math/Science has opened up. Signage will be posted for ADA accessibility. An updated “Paths of Travel” campus map was distributed.

C. WORK ENVIRONMENT COMMITTEE

The Work Environment Committee will meet on Tuesday, October 7, 2014.

VI. ITEMS FROM THE FLOOR

Dr. Tomlinson announced that there will be a new on-line system for submitting Facilities work orders; more information to follow as the systems comes on-line.

VII. ADJOURNMENT

The meeting was called adjourned at 4:16 p.m.

Respectfully submitted: April Aragon - Administrative Services