CALL TO ORDER

Co-Chair Ornelas called the meeting to order at 2:17 p.m.

I. ADOPTION OF AGENDA

M/S/P (Moyer/Flores): Adopt the agenda as distributed.

Motion passes unanimously.

II. APPROVAL OF THE MINUTES-June 19, 2014

M/S/P (Moyer/Gaines): Approve the minutes of June 19, 2014 as distributed.

Motion passes unanimously.
III. PRESIDENT’S REPORT/ADMINISTRATOR’S REPORT

President Martinez reported on the following:

LACCD Facilities Master Planning and Oversight Committee: The new membership for the LACCD Facilities Master Planning and Oversight Committee are as follows: Steve Veres, Chair; Scott J. Svonkin, Vice Chair; and Ernest H. Moreno, Member. This committee will be addressing many items this fiscal year including the cleanliness of the campuses. The District hired a consultant through Build LACCD to evaluate the cleanliness of each campus as there is concern throughout the District on maintaining new buildings. East was graded above average in terms of campus cleanliness. This item will continue to be addressed by the LACCD Facilities Master Planning and Oversight Committee.

Food Contract: There is a District-wide contract seeking one vendor working with multiple campuses; this vendor will work with six of the colleges. Although the contract is scheduled to be implemented by next Fall, the FPSC will consider a plan “B” as to accommodate the needs of East. In terms of a backup, the FPSC discussed the possibility of extending the contract of the current food truck or other local venues. This item will be further addressed by the Work Environment Committee.

South Gate: Discussion continues regarding the retrofit of the facility as negotiations are ongoing with the property owner to pay half of the costs. The projected timeline for the retrofit is four to six months. A suggestion was for the work to be done over the winter session break. There was additional discussion on the alternatives for classes as to accommodate students during the time of the retrofit. FPSC members Richard Moyer, Oscar Valeriano, Abel Rodriguez and Kevin Booth will convene a task force to explore this item further.

Firestone: The FPSC will vet items for further deliberation on the demolishing of buildings at the Firestone property. The CPM will pursue getting an architect/master planner on board to explore these options.

Corporate Center: Conversations continue with Cal State Los Angeles about the possibility of using the site for graduate studies.

Inventory of Departments: An update will be available at the next FPSC meeting.

IV. ACTION/DISCUSSION ITEMS

A. OFFICIAL NAMING OF THE STUDENT SUCCESS AND RETENTION BUILDING

This item was tabled to the next FPSC meeting. On another note, it was noted that some buildings have a name and some buildings have only a building number. Therefore, there has to be discussion on designating names for consistency throughout campus. J. Kenny will bring the item up at the Chairs Council to get feedback.

B. MURAL IN THE STUDENT SUCCESS BUILDING

There was inquiry as to the exterior stair tower graphic design for the Student Success and Retention Center. M. Carvajal will find out the detail for the exterior stair tower graphic design in the Student Success and Retention Center Building and distribute to the FPSC.

B. CORPORATE CENTER

This item was covered in the President’s Report.
C. FIRESTONE EDUCATION CENTER

This item was covered in the President’s Report.

D. ADA COMPLIANT DOORS

The doors in the F7 Building are ADA complaint; however, there is an accessibility issue with the restroom door. Plant Facilities is working on making the F7 bathroom a card access door. There was discussion on making at least one bathroom door card access for buildings coming on line.

E. DIGITAL MARQUEE PROCESS/PROTOCOL

Gonzalo Mendoza reported that we have a five year warranty on the three digital marquees on campus. As for the Digital Marquee process for advertising messages, an update will be available at the next FPSC meeting.

F. CAMPUS KIOSKS

Co-Chair Ornelas gave an update on the contract with AdCamp. She reported that we have one remaining for-profit college with a valid lease through November 2014. The suggestion is for President Martinez to email the vendor and request not to renew any agreements with for-profit colleges and universities. Concurrently, the contract will be amended to make sure no for-profit colleges and universities or competitors are able to advertise.

G. FACILITY USE POLICY

Co-Chair Ornelas distributed and reviewed the third draft of the “Facility Use Application and Policy”. She reviewed the changes which details additional language to “Section B. Approval Process and College Priorities”. Some of the additional items discussed were adhering to bargaining agreements in the scheduling and cleaning up for events. Also, there was discussion on the order of priorities. It was noted that, for example, if Community Services has a class scheduled in a designated venue, then Community Services could not get bumped by another activity, as the Community Services class is already scheduled. Co-Chair Ornelas will incorporate feedback from the FPSC and bring the document back to the Committee.

H. CAMPUS REVITALIZATION

This item was tabled due to time constraints.

I. CENTRAL PLANT INCIDENT

Co-Chair Rodriguez gave a report on a recent incident with the central plant. Due to a sudden electrical surge or spike in the incoming power lines, the units at the central plant were effected. This caused a temporary lack of air conditioning throughout campus. HVAC technicians minimized the inconvenience to the affected buildings by distributing power fans and jump starting local AC units. As a result of this incident, we are devising a surge protective solution and installing a back-up drive set.

J. VOLUNTEERS TO REVIEW THE NEW COLLEGE PROGRAM MANAGER/TEAM LEADERS

This item was tabled due to time constraints.
V. UPDATES

A. AECOM Liaison Update

This item was tabled.

B. FACILITIES

Facilities Update Highlights: CPM distributed the “Weekly Project Update – 8/1/14”, and “Summary Programming to Construction Schedule dated July 1, 2014” and reported on the following:

1. **Entry Plaza**: It was reported that Entry Plaza will not be completed by the beginning of the Fall semester.
2. **Walkways**: The CPM will update the FPSC via email on the status of the walkways and paths of travel.

VI. ITEMS FROM THE FLOOR

i. **Next Meeting**: The FPSC will meet on September 18, 2014 at it’s regularly scheduled time.

VII. ADJOURNMENT

The meeting was called adjourned at 4:13 p.m.

Respectfully submitted,

Apri Aragon - Administrative Services