

**East Los Angeles College
International Student Office**

1301 Avenida Cesar Chavez, Monterey Park, CA 91754, Tel (323) 265-8796

Transfer Out Release Request Form

Dear Student,

We wanted you to understand the new SEVIS system can only allow student to transfer to one campus. If you have made your final decision to transfer, please complete the bottom information and return back to us with your Transfer Out Release form with your school's acceptance notice.

Print your Name _____,

ELAC ID # _____ - _____ - _____ My SEVIS # N000 _____

Home/Cell Telephone (_____) _____

Email address _____ @ _____

I have decided to transfer to the following school:

Name of School _____

School's Address _____

By signing this form I understand my SEVIS record will be transfer to the above date that I requested. Please release my SEVIS record to the above school for:

Fall / Spring on Month _____ Day _____, 200 ____.

Signature _____ Today's Date _____

If I change my mind, it is my responsibility to inform International Student Office before the above date. I will be responsible to speak to the above school on my SEVIS record.

Your initial _____