EAST LOS ANGELES COLLEGE
Budgetary Committee
September 15, 2011
E1-Conference Room

I. Call to Order: Meeting was called to order at 12:39 pm.

II. Roll Call: Present – James Garcia, President; Shakira Eguez, Vice President; Sonia Lopez, ASU Advisor; Shay Razfar, Fiscal Representative. Absent: Alma Aragon - Treasurer

III. Approval of Minutes – Moved to approve minutes from BAC Meetings with - August 25, 2011 with correction - Raised by James Garcia, seconded by Shakira Eguez. Approved 3-0.
(Note: Correction on the amount on Action Item B – should be $56.99 instead of $56.00)

IV. Public Forum: None

V. Action Items:
A. Extra funds for repair of copy machine for $101.85 from Maintenance Account #60529 – Moved by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0. This is remaining balance requested for the repair of copy machine. Amount approved in the previous meeting was not enough to cover the expenses for repair.

B. Fund Ink/toners for the new printers for $196.55 from Supplies Account #70619 – Motion raised by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0.

C. Fund math books (45 pcs Math 115/125 with My Math Lab) for $5,000 Book rental #70129 – Moved by Shakira Eguez, seconded by Sonia Lopez. The books will be used for the Math Lab next Spring 2012. Approved 3-0.

D. Fund laptop giveaway for Fall 2011 for $1,500 from Promotion Acct #63720 – Motion raised by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0. The amount will be used to purchase 3 laptops.

E. Fund polo shirts for the ASU board for $410.00 from Promotion Acct #63720 – Motion raised by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0. The T-shirts will be used by the ASU Officers whenever there is a ASU event to promote ASU and to distinguish ASU Officers.

F. Fund club seed fund money for $175 for Di Composer Club from Seed Fund Account # 62450. This amount has been approved in ASU’s budget last year but for some reason it was never given. So, amount will be taken in this year’s budget. Approved 3-0.

G. Transfer seed fund money for $800.00 or $400.00 each for the two clubs that were chartered (VELAC and POBC) by September 28, 2011 from Seed Fund #62450 – Moved by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0.

VI. Discussion Items:
A. Proof of amount deposited from 10-11 and a copy of deposit slips - According to Shay, Fiscal Representative, that hard copies and documentation are at Fiscal Office. Sonia Lopez is invited to come over to the Fiscal Office to examine the documents.

B. Proof of current amount in ASU reserves and bank statement – Same the above, Item A, documents are available and Sonia Lopez can come to gather the information she needs. Sonia Lopez says that she will need to call a meeting with Tom Furukawa and Oscar Valeriano to discuss what information she needs about the ASU reserves.
VII. New Business/Unfinished Business:

A. Funding for 2 clubs: Pep Squad $2,000 & Econ $1,000 will be discussed because of the amount that is due these clubs.
B. Sustainability Workshop for $10,000 - Though decision is not to pay Sustainability for lack of required documentation, Sustainability is still seeking payment for the workshop.

VIII. Summary – Next Meeting – 9/29/2011 at 12:30 pm
IX. Adjournment: The meeting was adjourned at 1:09 pm – Moved by Shakira Eguez, seconded by Sonia Lopez. Approved 3-0.