I. **Call to Order:** Meeting was called to order at 10:10 am.

II. **Roll Call:** Present – James Garcia, ASU President; Shakira Eguez, Vice President; Wendy Arredondo, Treasurer; Sonia Lopez, ASU Advisor; Caridad Aviron, Fiscal Office Representative.

III. **Approval of Minutes** – Moved to approve minutes from November 17, 2011 BAC – Raised by James Garcia, seconded by Shakira Eguez, approved 4-0.

IV. **Public Forum:** None

V. **Action Items:**
   A. Fund chartered clubs – No motion. Item dies.
   B. Fund Administration of Justice Toy Drive for $1,200 from Social Cultural Account #62030 – Raised by James Garcia, seconded by Shakira Eguez. Approved 4-0. This is a yearly event that ASU funds for Administration of Justice.
   C. Match fund Child Development purchase of supplies for $520 from Social Cultural Account #62030 – Raised by James Garcia, seconded by Shakira Eguez. Approved 4-0. Funds will be used to purchase supplies needed for upcoming events.
   D. Fund Di-Composer purchase of equipment for $2,000 from Social cultural account #62030 – Moved by James Garcia, seconded by Shakira Eguez. Motion Rejected 4-0.
   E. Sponsor Di-Composer rock series concert event (no money involved just support from ASU) – Raised by James Garcia, seconded by Shakira Eguez. Approved 4-0. Rock concert series will be held every Wednesday from January 11, 2012 to Feb 5, 2012 from 5:00 PM to 9:30 PM at the Musical Recital Hall, Bldg S2.
   F. Fund Stage East Kennedy Center Theater Festival for $2,708 (amended/reduced from $5,515.00) from student conference account #60129 – moved by James Garcia, seconded by Shakira Eguez. Approved 4-0.
   G. Fund Sociology Club’s end of year banquet trip for $521 from Social Cultural Account #62030 – Moved by James Garcia, seconded by Shakira Eguez. Approved 4-0.
   H. Fund VELA match funding for $1,000 from Social Cultural Account #62030 – Moved by James Garcia, seconded by Shakira Eguez. Approved 4-0. Funds will be used to buy moral items such as Green T-shirt, hoodies, equipment such as barbeque grill.
   I. Fund ASU Treasurer office refrigerator for $210.98 from Equipment Supplies #60429 – Moved by James Garcia, seconded by Shakira Eguez. Motion Rejected 3-1. Refrigerator from the ASU President room will be transferred to the ASU Treasurer’s office.
   J. Fund ASU Chief Justice Supplies for $100.00 from Supplies account #70619 – Moved by James Garcia, seconded by Shakira Eguez. Approved 4-0. Funds will be used to buy stapler, timer, etc. Sonia Lopez will try to retrieve existing supplies from previous ASU official as these items are for ASU use only.
K. Fund ASU board stipends for $1,800 from Stipends Account #61039 – Moved by James Garcia, seconded by Shakira Eguez. Sonia Lopez will determine the amount for each of the official. See below the tentative distribution/amount of stipend:

  ASU President - $500
  ASU VP - $400
  ASU Treasurer - $300
  ASU Secretary - $250
  ASU Chief Delegate - $200
  ASU Chief Justice - $150

L. Fund ASU disbursement request sheet order for $522.00 from Supplies Account #70619 – Moved by James Garcia, seconded by Shakira Eguez.

M. Fund ASU sweatshirts for $579.50 from Promotions Acct #63720 - Moved by James Garcia, seconded by Shakira Eguez. Approved 4-0.

N. Fund Office Depot purchase from previous fiscal year 2010-2011 for $907.11 from either Equipment or Supplies account (please see original request) – Moved by James Garcia, seconded by Shakira Eguez. Approved 4-0. (Note: Some of the Office Depot purchase may have already been paid. Please check original request.)

O. Fund ASU web editing software purchase for $560 from Equipment Account #60429 – Moved by James Garcia, seconded by Shakira Eguez. Motion Rejected 4-0.

P. Fund ASU purchase of ASU.com domain web address for $30 – Moved by James Garcia, seconded by Shakira Eguez. Motion dies and will be tabled for the next meeting to determine the need for the request.

Q. Fund ASU camera shipment fee for $20.50 – Moved by James Garcia, seconded by Sonia Lopez. Motion rejected 4-0. Camera was left behind in one of the conferences and had to be mailed back to ASU Office. ASU Historian will be asked to shoulder the cost.

R. Fund ASU portable camera purchase for $280 from Equipment account #60429 – Moved by Shakira Eguez, seconded by Sonia Lopez. Approved 4-0. The second camera will be used as backup.

S. Fund transfer of funds within ASU accounts – No motion. Item dies.

T. Fund Winter Retreat for $800 from Student conference #60129 – Moved by James Garcia, seconded by Shakira Eguez. Approved 4-0. Retreat will be held between Fall 2011 and Winter Intercession 2012. It will be a 2-day retreat. This will cover food that will be served during the retreat.

VI. Discussion Items: None

VII. New Business/Unfinished Business: None

VIII. Summary – Next Meeting – TBA – Wendy will call Fiscal Office

IX. Adjournment: The meeting was adjourned at 11:26 am – Motion was raised by James Garcia seconded by Shakira Eguez. Approved 4-0.