

# ADMISSIONS GENERAL PETITION

PLEASE PRINT

Student ID No: \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Number: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_@\_\_\_\_\_

**Directions:** Completed petition needs to be submitted to Admissions with attached supporting documents. Decisions are generally made in two weeks and students will be notified on the results.

**I request:** (check appropriate box)

Academic Credit-AP, CLEP, MILITARY,  
POLICE ACADEMY  
(Must complete 12 units residency, at ELAC)  
(Attach official results)

Foreign Transcripts Credit  
(Attach original evaluated foreign  
transcripts)

Enrollment Error \_\_\_\_\_  
(Specify course, semester and year)

Dean's Honor Certificate/Associate  
Degree Replacement  
(Certificate: \$5.00 fee, Degree: \$20.00 fee)

Unit Limit Exception  
(ACADEMIC RENEWAL/GRADE CHANGE REPEAT)

Other \_\_\_\_\_

Academic Dismissal Reinstatement

**Reason\Problem.** BE SPECIFIC-Attach copies of all pertinent documents. (Use reverse side if additional space is needed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

<b>FORWARDED</b> DATE: _____	<b>OFFICE USE ONLY</b>	<b>PROCESSED:</b> CLERK: _____ DATE: _____
<b>FORWARD TO:</b>	<input type="checkbox"/> No Action <input type="checkbox"/> Approved <input type="checkbox"/> Denied	<b>NOTIFICATION</b> DATE: _____
<input type="checkbox"/> DEAN		
<input type="checkbox"/> EVALUATOR		
<input type="checkbox"/> DEPARTMENT CHAIR	_____	
<input type="checkbox"/> SUPERVISOR	_____	
	Signature _____	Date _____