



## Accreditation Meeting Notes

March 30, 2015

### **Attendees:**

*Laura E. Ramirez  
Julie Benavides  
Danelle Fallert  
Amanda Romo  
Maria Elena Yepes  
Elizabeth Arroyo  
Kerrin McMahan  
Alex Immerblum  
Jeff Hernandez*

*Patricia Combes- Brishton  
Carol A. Kozeracki  
Michelle Hernandez-Payan  
Chris Garcia  
Vi Ly  
Brenda Chan  
Rick Crawford  
Armando Rivera Figueroa  
Beatriz Tapia*

I. Meeting called to order @ 3:30

II. Mission Statement – An open forum was held to review the revisions to the mission statement. Two concerns were raised, 1. Should the last paragraph be moved before the goals or not? Consensus was to leave it. 2. One person believed the word “collaboration” was not correct.

III. A review of the Self Evaluation Report pgs. 16-27. (Labeled Handout #2 – pink)

a. Second Draft of Standards Deadline: **May 18, 2015**

b. Formal Review Process for entire Self Study will occur in **Fall 2015**.

b. The standard committee needs to address eligibility requirements that are assigned to their standard. (Handout # 3 Buff)

d. Quality Focus Essay 5000 word essay – there should be two or three areas of focus. Some potential areas of focus may include:

- Technology Plan: more up-to-date, have IT provide
  - Expansion of efforts for SLO's
  - Professional Development
  - Student Services
- Student Learning Outcomes
- Governance

- Professional Development

e. Responses to prior Recommendations (Handout #4) Make sure that narrative matches what had been promised during the midterm report.

f. need to update progress on planning agenda items from the 2009 self-study.

#### IV. Next Steps:

a. Send out draft of whole standard to all standard members, for an Internal check. (Make sure that Barb and Carol have a list of all members who worked on your standard.)

b. Incorporate suggestions from handout #5 – initial comments from Barb and Carol and schedule a meeting to review.

c. Collect evidence and make sure it is labeled correctly.

d. Analysis should discuss evidence - is it current? Complete? Has it been thoroughly discussed? Is it widely publicized? Is it consistently used? **In other words, does the evidence truthfully reflect the practices of the college?**

#### V. Upcoming Dates

April 13 3:15-4:30 **Steering Committee** to finalize Governance Policy Handbook

April 30 12:10-1:30 **Dialog Day**. Campus forum to report on revision of mission standment and progress of Institutional Self- Evaluation.

May 13 3:15- 4:30 **Steering Committee**

May 18 5:00 PM **Second Draft of Standards Due**. combine as one standard and email to Barb and Carol with evidence.

Summer Meetings - TBA