



**The Accreditation Steering Committee**  
**Notes: Monday Dec 8 3:10-4:30 in G1 301 AB.**

- I. Call to Order –3:15 Carl Kozeracki, Pauletta Daw, Kerrin McMahon, Tim Snead, Jeremy Allred, Yao He, Joshua Ibarra, Sonia Lopez, Jeff Hernandez, Julio Ortiz, Elizabeth Arroyo, Angelica Toledo, Alex, Immerblum, Armando Rivera, Vi Ly, Richard Moyer, Alfred Gallegos, Evelyn Escatiola, Bryan Ventura, Ann Tomlinson, Maria Elena Yepes, Amanda Ryan Romo, Barbara Dunsheath
- II. Review Agenda
- III. Review “Minutes” 11-10-2014, Under reports, 2A should read, “No new meeting. One is scheduled.” (J. Hernandez/C/ Kozeracki)
- IV. Review Eligibility Requirements – Carol passed out selected pages from the ACCJC January 2015 Manual for Institutional self Evaluation.
  - Committee members reviewed Eligibility Standards related to their standards.
  - Consensus was reached that ELAC meets the ER.
  - Coordination with Catalog committee should occur.
  - Need for a website to store evidence. Ann mentioned various changes with IT. Perhaps the PIO could assist.
  - Academic Freedom Policy needs to be widely publicized.
- V. Standard Chairs were asked to report on the following:
  - a. Review of committee members
  - b. Timelines
  - c. Review of evidence – Web Site
  - d. Are there areas where ELAC is not meeting the standard and should be paying attention to?
  - e. Areas where district should assist.

Standard 1A: Chi, Immerblum) Has been meeting. Mission is being reviewed by Strategic Planning Committee. It was agreed that they should answer the questions based on the existing mission statement.

Standard 1B: (Ryan-Romo/Gallegos) They have a list of evidence. They would like more committee members. Standard IB6 – disaggregating SLOs is not met. Standard IC (Allred/Snead) Is planning to meet. They are compiling questions.

Standard 2A (Kozeracki/Rivera) They divided the standards into 9 subgroups. Currently collection information. There are several problematic areas:

- Course outline of records need to match SLOs on syllabi,
- Course credit based on attainment of CLOs (mapping)
- Coordination between courses and GE statement (IGELOs voting at senate 12/9/14)

Facilitate degree and certification completion,  
Do we offer all classes in a given program in a timely manner,  
How do we evaluate teaching methodologies?  
How do we regularly evaluate Instructional Programs?

Standard 2B (Yepes/Toledo ) Missing a student member. Locating evidence regarding student support systems. They have received input from key people. Assurance given that South Gate and main campus has equivalent student services.

Standard 2C (Lopez) They have established a deadline of this Friday for informational draft. They raised a question about how current the data should be.

Standard 3A. (Escatiola/Ly) Still need a faculty co-chair; Concern with 3A6 Concern regarding evaluation of faculty regarding closing the SLO loop.

Standard 3B (Ornelas/) Absent

Standard 3C (Daw/McMahon) They have developed a 4 Page table. Ready to write. Need district to obtain out of state authorization for distance ed student. Previously Yasmin had been working on this but it seems apparent that no one is now focused on this issue.

Standard 3D (Hernandez) Identified areas for district assistance 9, 11-14, 16. Committee has draft of 3D1. Another meeting scheduled next week.

Standard 4A (Immerblum/Benevaides) Absent for report – They have been meeting.

Standard 4B (Moyer) Called meeting.

Standards 4C & D – District related. Request for some college input.

- VI. Committee Self-Evaluation – no time
- VII. Review writing Report – Carol reviewed page 20 of the Manual- regarding the structure of the self study
- VIII. Meeting Dates and Times in Jan
  - a. Meeting of the Whole: Jan 27
  - b. Steering Committee Meetings 2nd Mondays

No Time for revision of the ELAC Governance Policy Handbook. Barb will send around request for meeting in January.