

ACCREDITATION RESPONSE GROUP

MINUTES OF MEETING

12:10-1:30 p.m.

E7-410

April 28, 2010

Present: Brenda Baity (Faculty Chair of Accreditation), Wendy Bass (Director, Online Education and Chair, WEC), Ryan Cornner (Dean of Research, OIE), Karen Daar (Dean, Academic Affairs and ALO), Alfredo Gallegos (OIE), Ran Gust (Co-chair, Educational Planning Subcommittee), Jeffrey Hernandez (Faculty Co-chair, Budget Committee and ESGC), Alex Immerblum (President, Academic Senate and Co-chair, Student Success Committee), Veronica Jaramillo (SLO Coordinator), Sonia Lopez (Dean, Student Activities), Reneé Martinez (Vice President, Workforce Education), Richard Moyer (Vice President, Academic Affairs)

1. **Accreditation Follow-up Report and Team Visit** – The team visit in April to validate Follow-up Report 2 appeared to be a success. The three team members seemed pleased with our report. They commended us on the *Shared Governance and Decision-Making Handbook*, but seemed confused about whether it is the College “Policy” for shared governance and decision-making. Therefore, at the April 26 meeting of ESGC, the members voted to add “Policy” to the title. It is now called the *Shared Governance and Decision-Making Policy Handbook*.
2. **Distance Education Substantive Change Report Presentation to the Board** – K. Daar and W. Bass presented the sub change report to the Board’s Planning and Student Success Committee this morning. The Committee approved the report. It will now be submitted to ACCJC.
3. **Board Perspective on Accreditation**
 - K. Daar reported that G. Colombo is recommending that the Board develop a resolution supporting the idea that the Commission should require a potential visiting team member to observe the visit process before service on a team. S. Scott-Hayes is sitting on a taskforce to select new Commission members.
 - A. Immerblum reported that at the State Academic Senate Spring Plenary, 96 colleges voted to adopt seven recommendations to ACCJC. They are similar to what the State Chancellor’s Office has recommended. The Senate considered a vote of no confidence in ACCJC but withheld it.

4. **WASC/ARC Conference** – K. Daar attended the Conference in April.
 - Based on reports from the other colleges in attendance, East seems to be on target to deal with the ACCJC requirements for program review and connecting budget and planning.
 - B. Beno reported that if a District is in violation of something, all colleges in the district may receive a recommendation to force the district to take care of it. An example of how this policy affects LACCD is the GASB violation is the warning that appears to be issued to all 9 colleges regarding the need to monitor each college's payment to ARC (Annual Required Contribution) to ensure the District's ability to pay benefits to retired employees.
 - ACCJC will release a more detailed rubric for SLOs in the fall.
5. **Measuring Effectiveness of Shared Governance Procedures: ARG Pilot of the Questionnaire** – R. Cornner will resend the survey to ARG members as there has been little response. EPSC members have also been asked to complete it.
6. **Annual Report to ACCJC** – B. Baity will send the annual report questions to the appropriate individuals for completion. The report, which is due June 30, will be filed electronically for the first time this year.
7. **South Gate Substantive Change Report** – B. Baity, R. Cornner, and K. Daar will oversee the completion of the South Gate report this summer and report back to ARG at its next meeting.
8. **Status Report Collegewide Communications Strategy on Accreditation Issues** – ESGC and Academic Senate members are regularly informed of accreditation issues. The Fall Opening Day event will also serve as a communication vehicle. All reports can be accessed on the College website.
9. **Timeline for Updating the Shared Governance Handbook** – Review and revision will begin at the first meeting of ARG in the summer.

Adjournment: The meeting was adjourned at 1:35 p.m. The next meeting will be scheduled for a summer date via email.