

## Transfer Committee Agenda

November 2015

- |      |   |                    |
|------|---|--------------------|
| I.   | Call to Order                           | Paulina P Palomino |
| II.  | Approval of Agenda                      | Paulina P Palomino |
|      | a. 11-02-2015                           |                    |
| III. | Approval of Minutes                     | Paulina P Palomino |
|      | a. 10-05-2015                           |                    |
| IV.  | Discussion                              |                    |
|      | a. Latina Completion & Transfer Academy | Carmen Soto        |
|      | i. Logic Model                          |                    |
|      | ii. ISA Coordinator Description         |                    |
|      | b. Transfer Pathway Program UCLA        | Alfred Herrera     |
|      | i. Summarative Evaluation               |                    |
|      | ii. Program Planning Summer 2016        |                    |
|      | c. Transfer Student Success Conference  | J Edward Stevenson |
| V.   | Updates                                 |                    |
|      | a. Campus Engagement                    | J Edward Stevenson |
|      | b. Honors Program                       | Nadine Bermudez    |
| VI.  | Public Comments                         |                    |
| VII. | Adjourn                                 |                    |

**Feliz Dia de Los Muertos!**

There are three deaths

The First when you take your last breathe

The Second when you are buried and can no longer walk on this earth

The Last when you are no longer remembered

## Transfer Committee Meeting Monday, October 5, 2015

Present: P. Palomino, A. Rivera, C. Soto, M. Rueda, ME Yepes, J. Allred, N. Bermudez, L. Lam, C. Rozadilla, C. Varela, W. Ong, M. Haro, J. Hansen, J.E. Stevenson, C. Garcia, J. Gutierrez, C. Olivares, J. Figueroa, R. Gleason, and R. Becerra.

- I. Meeting called to order at 12:11p
  - II. P. Palomino called for Approval of Agenda
    - a. Approval:
      1. Nadine Bermudez
      2. Cathleen Rozadilla
  - III. Approval of Minutes 5-14-15
    - P. Palomino called for approval of minutes
      - a. Corrections:
        - Page 1: Latina to Latino
        - Page 2: Conferences typo
        - Page 5: Public Comments amended

“Susan Spangler was acknowledged” “she has done much work”. Second sentence “we thank her for her commitment” “appreciated her work” “the fact that she was committed and enthusiastic for so many years”

    - Motion to approve the minutes with the amendments
      - Approval:
        1. J. Edward Stevenson
        2. Nadine Bermudez
- IV. A. Action
  - Self-Evaluation- P. Palomino  
Referred to sheet containing Transfer Committee goals set for academic year 2014-2015.  
Discussion took place to determine accomplishment of goals.
  - Campus Engagement- Student Conferences
    - Offered 2 successful Transfer Conferences.
      - 150 attendees Fall 2014
      - 300 attendees Spring 2015
  - Scholars Conference – did not take place; remains a continuing goal for 15-16 year.
  - University leader visits- 14-15, not all facilitated by this committee, but we had:
    - USC; University of Texas- Vice presidential level; UCLA & LMU working with us on the summer programs; University Day Breakfast; All the university reps who regularly engage with us
  - College Fairs accomplished
  - Faculty engagement Transfer Tuesdays did not happen but remains a goal
  - Transfer equity projects implemented were LMU Scholars Research Academy and UCLA SITE
  - Latina Working Women- in operations and continue to grow and develop
  - Increase the number of students to apply to 4-year university
    - Not sure how/what to measure in reference to increasing transfer numbers
  - Hiring of Campus Engagement Transfer ISA - J. Edward Stevenson implemented
  - Overall had 8 out of 10 goals accomplished.
  - Same challenges to success exist
  - Obstacles
    - Timeliness of Governances Process
    - Timeliness of Workgroups we created to get things done
    - LACCD processing system- the contracts, the excursions
    - Website limitations, organization of content, the inner activity
    - Committee had to wait to approve certain projects and measures
  - There was a short discussion on possibly voting online and whether the committee would be open to on line voting. It was stated that the committee is not likely to have this option as we it is difficult to have a

discussion online, a voting tally must be included in minutes, and decisions must be accessible. The possibility will be investigated with our Senate President Alex Immerblum.

- For 2015-2016 year Transfer Committee goals
  - ELAC Scholars Conference
  - Faculty Engagement
    - This will align with mentor programs. Faculty mentoring students
  - Transfer Pathway Projects: LMU, UCLA, ELAC-USC
  - Increasing number of transfer students to private colleges, especially those who have participated in pathway programs.
- Goal for campus engagement for the last six months is the development of a comprehensive visually stunning marketing and promotional campaign.
  - Calling it the “iTransfer” marketing campaign.
  - It focuses on 5 particular areas: Classes, Academic Support, Counseling Support, Social Support and Financial Support.
  - Will include banners, table cloths and poll banners.
- M. Rueda began discussion on recommending to academic departments to list when courses are offered (every term, every other term, once a year) To better inform students, improvements as it relates to transfer, improve communication and course offerings across campus.
- Rozadilla stated that curricular changes are not immediately effective
  - usually become effective in the upcoming fall term
  - prerequisites may become effective the following term
- Discussion as to utilizing the committee as a platform
  - Goal to list course offerings in the schedule of classes.
  - Make recommendations to appropriate committees in regards to transfer related programing.
  - Ongoing goal improving communication on classes offered across campus.
- P. Palomino introduced Carmen Soto, faculty member in the transfer center
  - Received her Master’s at USC; Worked in Virginia with Jack Kent Cooke Foundation
  - Returned to Los Angeles to work at a charter school as a college advisor to high school students. She facilitated workshops for Spanish speaking parents, students going to community college, highly selective universities and non-traditional programs.
  - She conducts evening workshops and projects promoting transfer, finding strong fits for students academically and socially. She wants students to actually graduate from the university they transfer so she has been infusing that into the workshops. It’s exciting for her and asks for faculty to let students know of the workshops and projects.
  - P. Palomino introduced Woo Chin, coordinator for the Honors Program and Asian American Studies professor. He works with Nadine Bermudez, Director of the Honors Program.
- Introductions of all in attendance.

## **V. Discussion**

### **A. Transfer Success Student Conference**

- Set for October 30 but moved to November 6 because EAST is hosting East LA Classic and Districtwide summit on students and professionals with disabilities on previous date.
  - The student Success Conference is a 1-day of series of workshops
  - 3 different workshops, and each flight what we have done is to make sure the workshops repeat so that students have the opportunity to get a lot information in one day
  - It is on a Friday from 9am -2pm and though format is not ideal for everyone; interest has grown and faculty are sending students to participate.
  - Registration and breakfast will take place about 8:30am
  - Topics that will be covered are CSU/UC/Private, financial aid and other relevant application orientated topics
  - We will be reaching out to some of you to come out to speak on your specific program.

