

## Transfer Committee Agenda

May 2015

- |       |   |                     |
|-------|---|---------------------|
| I.    | Call to Order   | Paulina P Palomino  |
| II.   | Approval of Agenda  | Paulina P Palomino  |
|       | a. 05-04-2015   |                     |
| III.  | Approval of Minutes   | Paulina P Palomino  |
|       | a. 04-13-2015   |                     |
| IV.   | Discussion  |                     |
|       | a. Equity - Women's Leadership Academy                        | Beatriz Tapia       |
|       | b. Equity – Pathway to Law                                    | Christine Rodriguez |
|       | c. Student Conferences  | J. Edward Stevenson |
|       | i. Fall 15 Transfer Student Conference                        |                     |
|       | ii. Fall 15 ELAC Scholars Research Conference                 |                     |
|       | d. Transfer Student In-reach 2015-2016                        | Paulina P. Palomino |
| V.    | Status Updates/Reports  |                     |
|       | a. Loyola Marymount   | Cathleen Rozadilla  |
|       | i. Application Count - 40                                     |                     |
|       | ii. Timeline  |                     |
|       | 1. May 16 <sup>th</sup> bonding activity at ELAC              |                     |
|       | 2. Program Dates June 5 <sup>th</sup> – June 14 <sup>th</sup> |                     |
|       | b. UCLA   | Maria Elena Yepes   |
|       | i. ELAC students should apply to first choice                 |                     |
|       | c. Transfer Center  |                     |
|       | i. Fall 2015 Berkeley Data                                    | Paulina P Palomino  |
|       | ii. Transfer Student Reception                                |                     |
|       | iii. Financial Aid for Transfer Students                      |                     |
| VIII. | Public Comments   |                     |
| VIII. | Adjourn   |                     |

Have a Great Summer!

## TRANSFER COMMITTEE MINUTES APRIL 13, 2015

Present: P. Palomino, C. Olivares, R. Becerra, Y. Contreras, J. Allred, J.E. Stevenson, P. Herrera, F. Chavoya, A. Rivera, V. Ochoa, C. Rozadilla, J. Sandoval, C. Centeno, B. Tapia, N. Bermudez, S. Spangler, S. Davey, C. Garcia, B. Sherman, B. Dunsheath, C. Kozeracki, J. Hansen, K. Hogan, S. Allerson, O. Valeriano, R. Arenas, R. Moyer, C. Rodriguez.

I. **Call to order** – P. Palomino

II. **Approval of Agenda**

- Y. Contreras ASU secretary asked to present early, needs to leave early because of other commitments
- J. Edward calls for approval of agenda
- F. Chavoya seconds

II. **Approval of minutes 3-13-15**

- Correction on S. Spangler's name on Part 7
  1. C. Rozadilla
  2. C. Garcia

III. **Approval of Transfer Committee 2014-15 Self Evaluation**

- P. Palomino asked for committee to review and provide input
- J. Edward responded to V. Ochoa question about Transfer 101 for faculty and the possibility of participation for the entire campus, Faculty, Staff and Administration, by stating that one of the goals for campus engagement will include Transfer Tuesdays for all campus employees.
- There was discussion on the difficulty of getting into gear and into action, with what we develop on our campus through this committee and moving initiatives through our governance process so that we can implement these initiatives/goals.
- There are multiple challenges that have to do with the timeliness of governance and work group process, such as meeting times that work for everyone, structure of calendared meetings, work deadlines, involvement in other committees along with managing primary position and we are going above and beyond to participate and be actively involved.
- B. Dunsheath summarized timeliness of governance process to accomplish the goals
  1. Difficulty in the coordination of work group schedules
  2. Approval process through all the different shared governance committees
- P. Palomino also commented on LACCD processing system and its challenges
- Call for vote by P. Palomino
- Motion to vote
  1. Carol Kozeracki
  2. Beatriz Tapia
- J. Edward approving with changes as stated, adding explanation under "timeliness of governance"
  - Meeting coordination within work groups and
  - Moving the decisions through the levels of shared governance committees
- Unanimous approval.

### **Agenda Edit - ASU Report on Student Transfer Conference 3-27-15**

- Y. Contreras, ASU Secretary reported that 289 students attended the conference
- Participation breakdown: Eventbrite 101 out of 200 students showed up, F7-G8 tabling effort registered 29 students, and 159 on site walk ins; 15 staff and faculty; Space limits on Eventbrite were a result of availability of ASU funds for food which was a way to get student involvement because an incentive is helpful in getting people to participate.
- most popular workshops were (1, 3, 5, 10, & 13) which are the CSU, UC, TAG, Financing Your Education and Personal Transfer Experience sessions.
- P. Palomino recognized the amazing job by the student leaders and commented how last semester Sonia and she took time to guide the students through the process but this semester our ASU students took the lead.



-S. Davey commented on how the breakouts were great but students were limited to choosing only two workshops. Inquired about the possibility of having two events a year with a different focus in each, one on the process of transfer and other on choosing a major or maybe structuring the workshops differently or having a longer day.

-J. Edward- gave thanks to the whole entire campus community that came together to make this event successful. He commented on the ASU leaders who were outstanding, student services, counselors and faculty that lead workshops. Others who tabled during the college fair were recognized. Plant facilities staff made sure everything was immaculate. Very well organized, managed and very professional. Thank you to everyone.

-P. Palomino mentioned that some university representatives sent notes acknowledging that they were amazed by how our whole campus came together, it is a reflection of how we are moving forward with the transformation to a Transfer culture on our campus.

-N. Bermudez recommended providing an evening conference or a weekend or full day conference.

-P. Palomino addressed Yareli and recommend that we start setting dates for next year now so that we can secure all of the support we will need especially from those who will be running workshops.

#### IV. DISCUSSION

##### a. Engaging Faculty

-J. Edward commented on engaging faculty, staff and administrators by introducing Transfer Tuesdays which would provide transfer updates, having questions answered and/or training for anyone interested; availability would be during the college hour, once a month for 1 to 1 ½ hours

-P. Palomino addressed the question of similarity to faculty Transfer advising which she stated is no longer an active program.

-SB1456 legislation, Student Success and Support Program, language has resulted in moving away from faculty advisors and the senate has approved an official mentor/advisor model which connects a counselor to advisors and requires in depth regular training, case management logging, contact record keeping and dedicated time as part of the job assignment.

-C. Centeno commented on the helpfulness of the FTA Program, the workshops and having accurate information when assisting students with transfer information as well as being aware of who to refer students to for further accurate information and resources.

-P. Palomino wants to keep everyone engaged, probably not with the same detail as with the Faculty Transfer Advisor Program, but keeping people informed with such things like the transfer degrees and transfer related events and activities.

-J. Allred suggested one way to engage faculty and ensure attendance is to go the individual department meetings, social science, math, English, the big ones, engage them and solicit ideas and have them follow up with you at the Transfer Tuesdays.

-Another suggestion was for faculty to wear their college gear and make a statement about their personal experience on transfer in their class, it is powerful.

-C. Kozeracki suggested information on transfer degrees, CSU's accepting students for spring term, impacted majors, requirements, updates and certainly allowing time for questions.

-other suggestions are getting factual information like statistics, how many transfer students are ivy colleges accepting, invite UCLA or UCB graduate students, have alumni from CCCP and LMU talk about their transfer experiences and taking advantage of resources.

-suggestions on the timeframe for Transfer Tuesdays were made because of conflicts with other scheduled meetings, transfer club meetings and recommendations were made for the possibility of having Transfer Tuesdays outside of the college hour.

-A. Rivera suggested another option of creating a transfer speaker series and other events, once a month for the whole year so that faculty and staff can work their schedules around a planned schedule of events already set.

-J. Edward asked for clarification on who should be targeted for Transfer Tuesdays; discussion resulted in the inclusion of all college employees and students and have dates for specific subjects.

-P. Palomino addressed B. Dunsheath's question on whether any programs are for the parents which currently there aren't but there is something in the works. This is a recommendation on Ed Plan to engage the families of our students in the transfer process.

