

Transfer Committee Agenda December 2015

- I. Call to Order
- II. Approval of Agenda
 - a. 12-07-2015
- III. Approval of Minutes
 - a. 11-02-2015
- IV. Discussion
 - a. Male Leadership Academy
 - b. Fall Transfer Recap
 - i. Event Data
 1. Transfer Student Conference
 2. Undergraduate Research Conference
 - ii. In Reach Data
 1. 3.0 plus
 2. 2.0 – 2.9
 - iii. Transfer Center Visit Data
 1. General Office
 2. University Representatives
 3. Workshops
 4. College Tours
 5. College Fair – Arial Count
 - iv. COMM 101- Ambassador Assessment and Results
 - c. Transfer Committee/Mission Climate Assessment
 1. From your perspective, over the last year, how is East Los Angeles College doing in advancing our Transfer mission?
- V. Updates
 - a. Transfer Center Spring 2016 DRAFT Calendar
- VI. Public Comments
- VII. Adjourn

TRANSFER COMMITTEE MEETING MINUTES

Monday, November 02, 2015

Present: P. Palomino, R. Becerra, C. Olivares, A. Rivera, C. Soto, M. Rueda, L. Wood, J. Hansen, and M. Hernandez-Payan.

I. Call to Order

- a. P. Palomino called the meeting to order at 12:23pm
 - Acknowledged Day of the Dead and recognition of Vincent Price and Helen Miller Bailey and their contributions to East Los Angeles College and its students.
 - Recognized Jessica Hansen and Woo Chin Ong as official Academic Senate Representatives
 - Gave thanks to Jessica for always being present.

II. Approval of Agenda

- a. P. Palomino called for approval of Agenda
 1. J.E. Stevenson
 2. M. Rueda
 - Full consensus vote

III. Approval of Minutes – October 5, 2015

- a. P. Palomino gave time for review of previous month's meeting and asked for motion to approve minutes
 1. J.E. Stevenson
 2. J. Hansen
 - No edits. Approved by all, no objections.

IV. Discussion

a. Latina Completion & Transfer Academy – P. Palomino

- As part of our Equity plan here at East LA College it has been determined that there is a gap in Transfer completion rates between Latina women (10 years) and Latino men (6 years). Equity funding gives opportunity to address this issue.
- Use of equity funds for LCTA and its mission to address the gap on completion rates; advisory group met 2 months; final meeting has taken place and it's now left to administration to take charge and move LACTA Program forward.
- C. Soto has taken the lead on creating the program framework based on the input of advisory group.

i. Logic Model – Carmen Soto

- Met with B. Tapia, W. Evans, N. Bermudez, C. Rodriguez, M. Cagigas, M. Contreras, A. Aceves and R. Hernandez for approximately 9 weeks and came up with Logic Model (handout)
- Started with discussions narrowing down target population and narrowing down activities and the why and the how of the activities.
- Logic Model sets out different outcomes for student members, the LCTA coordinator and staff which will consist of a student service aide and CGCAs that will act as peer mentors.
- Modeling influenced by best practices of Project Links which gives a student voice and achieving completion goals and increase self-efficacy beyond ELAC; includes real world exposure through activities and reflection component
- The individualized student support services handout covers the why and how of activities and different outcomes which involves peer mentoring, case management,

expanded child care, tutors, course sections, and targeting services students already utilize.

- Personal growth engagement and four strands were identified within that personal growth engagement.
 - Cultural, social justice, leadership and academic focus programing; increase self-efficacy as we want to recognize that our students will be successful beyond our walls.
- Short term outcomes have not been completed/met but will be developed between the next 6 months.
- Intermediate outcomes increase student self-efficacy which will be monitored through survey data.
 - Decrease multiple attempt course repeats and withdrawals by individualized attention before the student drops or receives an "F" to include dialogue amongst the LCTA staff in addressing any gaps the student might be facing.
- Long term outcome ultimately completion of a degree.
- Discussion on changes to "Outcomes" as follows,
 - Challenges/gaps students face
 - Address prior plan of action
 - Add "increase" to outcomes where applicable
 - Add additional intermediate outcome "increase persistence of core mathematics coursework"
 - Discussion about the math workshops offered by assessment and linking them to LCTA and the need for more sessions
 - Also add "community" to activities after Personal Growth
- Input was given on stating the need for funding and staff required to achieve goals for this evening/weekend program. The logic and conceptualization works if we have the input/commitment from the top.
 - Advisory group has now completed the footwork and has created a foundation, at this point the agenda needs to be moved to a higher level which is perfect timing with Student Success and Equity
- Discussion on workshops linked to assessment for mathematics and how they are not working. Faculty that are teaching feel it's not sufficient. One review session is not enough.
 - Recently these workshops have been moved from 1 hour sessions to 4 hour sessions.
- Discussion about 4th attempt with mathematic courses and creating a pathway to expedite the approval of 4th attempts and also early intervention at the first and second failed attempts in mathematics.
 - ISA Coordinator can speak to Senate to help create a 4th attempt process
- Possible implementation for this Spring

ii. ISA Coordinator Position Description – P. Palomino

- Draft handout with descriptions of the duties and responsibilities of a coordinator for LCTA, referred to handout for position and asked for feedback
- Enrollment management already have LCTA hours, we have 30 hours allocated for winter and spring.
- A. Herrera commented to include integration with transfer center activities. It is important to have a connection with the Transfer Center
- Regarding LCTA coordinator position description, language regarding supervision of classified staff, CGCA and any supporting staff that would be involved in the program should be included. Along with coordination of course sections and any programing activities.
- Short term outcome for this group is to develop influence in helping build relationship with LCTA members with a long term outcome of evaluating LCTA program success data and implement changes in student service outcomes.

